The Borough of Conneaut Lake
Minutes
Conneaut Lake Town Hall
September 9, 2026

Call to Order
Council President opened the regular meeting at 7:00 p.m.

Members in Attendance:
Richard Holabaugh, Penny Monahan, Mario DeBlasio, Christine Bragg, Jeannie Trudell, Tom Fleming, Brian Leuthold – Public Works, Michelle Smith - Secretary/Treasurer, Matt Jorden – Solicitor (Zoom), Jim Tigri – Mayor.

Visitors present:
Jean Shanley- Reporter, Kaleigh White – Reporter, Donna & Jim Murphy, Bob Moss, Jeff Bragg, Jane Smith.

Approval of Prior Meeting Minutes:
The monthly minutes from the August 12, 2026 meeting were presented for review and approval.

- **Motion was made by Penny Monahan seconded by Mario DeBlasio to approve the August 12, 2026 meeting minutes as submitted without corrections. Unanimously Approved. Motion carried.**

Authorization to Pay Bills:

BILLS TO BE PAID

VENDOR	INVOICE DATE		COMMENT	AMOUNT
Brian Leuthhold	9/1/2026		Phone bill & reimbursement	88.37
Jam-Son Properties	9/1/2026		September cleaning town hall	250.00
Microbac Laboratories, Inc	9/4/2026		Water testing at the beach 8/16-9/4	419.00
MACL	9/1/2026		September Water bills & Phone and internet	490.91
MM Traffic Consulting	9/42026		Consulting Fees for 8/1/2026 - 8/31/2026 for GLG Project	375.00
NAPA Superior Auto Supply	8/31/2026		Locktite	36.99
Penn Power	8/17/2026		Electricity	1,642.09
Ralstons	7/19/2026		Various supplies	168.07
Specialty Supply	8/31/2026		Pipe seal grip for grinder repairs	16.81
Suit-Kote Corporation	8/31/2026		Sealcoat the Borough	17,776.50
Wilkins Co. Inc.	9/2/2026		Alarm Monitoring	195.00
			TOTAL BOROUGH BILLS TO BE PAID	**$21,458.74**
BILLS PREVIOUSLY PAID				
Brian Leuthold	8/13/2026		Reimbursement	42.35
Jam-Son Properties	8/13/2026		August Cleaning	250.00
Jorden Law Group	8/14/2026		Borough meetings Jun & Jul; LGUDA Application; Britton/Tri-County	1,350.00
M&B Services, LLC	8/28/2026		GLG Project 1st Payment	122,450.81
Marquette Savings Bank	8/14/2026		Loan	2,142.04
McGill, Power, Bell & Associates	8/13/2026		Final bill Dec 2025 real estate tax collector audit	1,500.00
Microbac Laboratories, Inc	8/18/2026		Water testing at the beach 7/9-8/16	628.25
MACL	8/28/2026		August phone/internet	124.57
Patriot Software	9/3/2026		Payroll taxes	2,400.86
Penn Power	8/13/2026		Electricity	744.19
US Bank Equipment Finance	8/21/2026		Copier	133.56
VISA – TCM Bank NA	8/25/2026		Amazon Prime, Patriot Software, PSAB Training, Home Depot, Bird be Gone	827.59
WEX Bank	9/2/2026		Vehicle fuel: Borough & Fire Dept	378.33
			TOTAL BOROUGH BILLS PREVIOUSLY PAID	**$132,972.55**

The monthly bills were presented for review and discussion.

- **Motion was made by Mario DeBlasio and seconded by Christine Bragg to pay all bills. Roll call vote: Christine Bragg Y, Jeannie Trudell Y, Penny Monahan Y, Richard Holabaugh Y, Mario DeBlasio Y, Tom Fleming Y. Unanimously approved. Motion carried.**
- **Motion was made by Penny Monahan and seconded by Tom Fleming to pay Ralstons bill. Roll call vote: Christine Bragg Y, Jeannie Trudell Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Mario DeBlasio Y, Tom Fleming Y. Unanimously approved. Motion carried.**

Visitors:

Mary Beth Jacobs was presented with a certificate and plaque to honor her 50 years of teaching swimming lessons at Fireman's Beach.

Events:

- 2026 Century Building Program at the Conneaut Lake Historical Society on September 12, 2026 at 10:00am.
- Crawford County Boroughs Association Dinner is being held on September 15, 2026 at 6:00pm at the Riverside Golf Course Kelly Ballroom in Cambridge Springs.
- Event permit was requested by the Kiwanis Club of Conneaut Lake for the Halloween Walk at Fireman's Beach on October 31, 2026, from noon to 2:00pm with rain date of November 1, 2026.
    - **Motion was made by Mario DeBlasio and seconded by Tom Fleming to approve the event permit for the Conneaut Lake Halloween Walk at Fireman's Beach sponsored by the Kiwanis Club of Conneaut Lake on 10/31/2026. Unanimously approved. Motion carried.**

Standing Committees:

Streets/Public Works:

Brian Leauthold provided an update on Seal Kote. A small discount ($91.00) is offered if we order the initial fill of road salt 22-ton order before 10/31/2026 for a total cost of $1,745.00. Truck inspection is due in November and would like to move back to October.

Finance:

Penny Monahan gave financial report. We received $343.00 per capita. Financial requirement and Minimum Municipal Obligation (MMO) received for 2027 Budget at $15,181.00 and signed by Council President.

Property:

Mario DeBlasio gave beach update. No action on some of the issues presented by Mr. Moss last meeting. Dock rental fees may go up for next year with no decision made at this time. Concession stand manager is looking to return next year and interested in a 2-year lease.

Proposal was made by Brian Leauthold for a programmable deadbolt for entry into the town hall. Council suggested to add to budget list for 2027.

Personnel: None

Public Safety:

The mayor gave the public safety report and presented the police and fire call report.

Solid Waste, Water & Sewage:

Mario DeBlasio briefed on the installation of metering devices clearing up DEP write-ups and violations. Rates will increase the 1st Quarter next year.

Revitalization:

No immediate updates for 3rd/4th Green-Light-Go, still waiting on poles which are expected to arrive by the end of September.

Grants:
Tom Fleming provided an update regarding a meeting with Senator Michele Brooks office and grant priority projects: sewer; stormwater; and streets.

New Business:

- Proposed Resolution 2026-7, Authorizing the Temporary Installation and Evaluation of a Stop Sign for Southbound Traffic on South 1st Street at High Street was discussed. No motion was made to proceed.
- Mario DeBlasio announced he was donating $20,000 to the Borough over the next 2 years.

Old Business: None

Public Comments:
Bob Moss addressed issues with parking and enforcing rules at Fireman's Beach.

Motion was made by Penny Monahan and seconded by Mario DeBlasio to adjourn the September meeting. Unanimously approved. Motion carried.

The September 2026 council session was adjourned at 8:15 p.m.

Respectfully submitted,

Michelle M. Smith
Secretary/Treasurer
Borough of Conneaut Lake