**The Borough of Conneaut Lake**
**Minutes**
**Conneaut Lake Town Hall**
**August 12, 2026**

## Call to Order

Council President opened the regular meeting at 7:00 p.m.

## Members in Attendance:

Richard Holabaugh, Penny Monahan, Mario DeBlasio, Christine Bragg, Jeannie Trudell, Tom Fleming, Brian Leuthold – Public Works, Michelle Smith - Secretary/Treasurer, Matt Jorden – Solicitor (Zoom), Jim Tigri – Mayor.

## Visitors present:

Jean Shanley- Reporter, Kaleigh White – Reporter, Julia Catalano, Carol Volle, Donna & Jim Murphy, Kathy & Bob Moss, Chip Weiland, Pat Kaiden, Jeff Bragg.

## Approval of Prior Meeting Minutes:

The monthly minutes from the July 8, 2026 meeting were presented for review and approval.

- **Motion was made by Mario DeBlasio and seconded by Tom Fleming to approve the July 8, 2026 meeting minutes as submitted without corrections. Unanimously Approved. Motion carried.**

The special meeting minutes from July 22, 2026 meeting were presented for review and approval.

- **Motion was made by Mario DeBlasio and seconded by Tom Fleming to approve the July 22, 2026 special meeting minutes as submitted without corrections. Unanimously Approved. Motion carried.**

## Authorization to Pay Bills:

**BILLS TO BE PAID**

| VENDOR | INVOICE DATE | | COMMENT | AMOUNT |
|---|---|---|---|---|
| AMP Electric | 7/17/2026 | | Water & Third Street incident | 720.00 |
| Brian Leuthhold | 8/1/2026 | | Phone bill | 40.00 |
| Conneaut Lake Regional Police Dept | 7/20/2026 | | Municipal Allocation - 3rd quarter 2026 | 31,750.00 |
| DeSantis Janito Supply | 7/23/2026 | | Supplies for beach | 146.25 |
| Jam-Son Properties | 8/4/2026 | | August cleaning town hall | 250.00 |
| Jorden Law Group | 8/10/2026 | | July meetings and ordinance & loan prep | 1,350.00 |
| M&B Services, LLC | 7/27/2026 | | Repair damage to temp signal (7/10/2026) | 2,241.00 |
| McGill, Power, Bell & Assocs | 7/31/2026 | | Final bill Dec 2025 real estate tax collector audit | 1,500.00 |
| Microbac Laboratories, Inc | 7/9/2026 | | Water testing at the beach 7/9 – 8/6 | 628.25 |
| MACL | 8/3/2026 | | August Water bills & Phone and internet | 577.08 |
| MM Traffic Consulting | 8/3/2026 | | Consulting Fees for 7/1/2026 - 7/31/2026 for GLG Project Third Street Incident -7/10/2026 | 737.50 |
| Penn Power | 7/17/2026 | | Electricity | 1,656.03 |
| Ralstons | 6/23/2026 | | Various supplies | 407.61 |
| Specialty Supply | 7/8/2026 | | Beach repair item | 50.94 |
| Verdantas | 7/16/2026 | | 3rd & 4th Eng during Construction through 6/26/26 | 136.00 |
| | | | **TOTAL BOROUGH BILLS TO BE PAID** | **$42,190.66** |
| **BILLS PREVIOUSLY PAID** | | | | |
| Duncan Insurance Group LLC | 8/10/2026 | | Treasurer Bond | 904.00 |
| HAB-EIT | 7/31/2026 | | Earned Income Tax: 4th QTR 25; 1st QTR 26; 2nd QTR 26 | 1058.17 |
| HAB- LST | 7/31/2026 | | Local Services Tax: 4th QTR 25; 1st QTR 26; 2nd QTR 26 | 215.41 |
| Jam-Son Properties | 7/24/2026 | | July cleaning town hall | 250.00 |
| MACL | 7/30/2026 | | July phone/internet | 124.57 |
| Patriot Software | 7/9/2026 | | Payroll taxes | 4,390.35 |
| Penn Power | 7/10/2026 | | Electricity | 1,889.60 |

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|---|---|---|---|---|
| PSAB U/C Fund | 7/30/2026 | | PSAB UC 2nd QTR | 438.69 |
| Selective Insurance | 8/2/2026 | | Property Insurance Quarterly payment | 5,165.00 |
| US Bank Equipment Finance | 7/24/2026 | | Copier | 91.32 |
| VISA – TCM Bank NA | 7/24/2026 | | Dock plaques & numbers;Beach supplies;Amazon Prime, Patriot Software | 485.84 |
| WEX Bank | 8/4/2026 | | Vehicle fuel: Borough & Fire Dept | 319.84 |
| | | | **TOTAL BOROUGH BILLS PREVIOUSLY PAID** | **$15,332.79** |

The monthly bills were presented for review and discussion.

- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to pay all bills. Roll call vote: Christine Bragg Y, Jeannie Trudell Y, Penny Monahan Y, Richard Holabaugh Y, Mario DeBlasio Y, Tom Fleming Y. Unanimously approved. Motion carried.**
- **Motion was made by Mario DeBlasio and seconded by Tom Fleming to pay Ralstons bill. Roll call vote: Christine Bragg Y, Jeannie Trudell Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Mario DeBlasio Y, Tom Fleming Y. Unanimously approved. Motion carried.**

**Visitors:**

Bob Moss addressed the council regarding Fireman's Beach to include: an incident at the boat ramp; complimented the beach manager on keeping the beach clean; and the need for enforcing the established rules.

Chip Weiland addressed the council regarding Fireman's Beach in regard to a parking incident involving his camper that occurred over the 4th of July. Chip requested membership of the Beach Committee; however, he isn't a resident of the Borough of Conneaut Lake.

Julia Catalano from the Conneaut Lake Historical Society thanked the council for their help and support of Paddlefest 2026 and will be requesting again for next year. Julia requested to keep up the veteran banners through Veteran's Day 11/11/2026 with no objections from the council.

Carol Volle was introduced as the new Library Director at the Shontz Memorial Library. Carol requested (2) additional 1-hour parking spaces and to have the designated handicap parking spot moved down. Mario DeBlasio would like time to review, with no objections from council.

**Events:** None

**Standing Committees:**

**Streets/Public Works:**

Brian Leauthold announced that sealcoating was due to start on 8/15/2026 and residents affected will be notified door-to-door.

**Finance:**

Penny Monahan gave financial report. We received (1) report totaling $811.39 in property tax payments. Secretary/Treasurer's bond has been paid and in place for $250,000.

**Property:**

Mario DeBlasio gave the beach update regarding the continued high-level e.Coli readings. The sampling of water is now being done by the beach manager to ensure proper protocols for testing are being followed.

Brian Leauthold removed and replaced the grinder pump at the beach house with a back-up unit due to a obstruction. Possible solutions moving forward were presented, replacement versus rebuild.

The landscaping service estimates received from Trace Landscaping and Blooming Valley Landscaping for the rain gardens were presented. The council discussed if landscaping should wait until spring as well as if longer contracts should be considered. No action was taken on this item.

A brief update was provided on the new home construction on Garden Lane.

**Personnel:**
Christine Bragg informed council she knows an individual who is interested in doing community service in the borough which council had no objections.

**Public Safety:**
The mayor gave the public safety report and presented the police and fire call report. Hired two new Police Officers: Samuel Harmston, a recent Mercyhurst graduate, and Michael Nawrockyj, a senior officer, bringing current strength to 10 full-time officers.

**Solid Waste, Water & Sewage:**
Mario DeBlasio briefed most likely that there will be a rate increase during the first quarter of next year. He reiterated that there have been close to $80,000 of mandated changes in the filter building. There is now internet connectivity along with cameras inside and outside the building.

**Revitalization:**
Richard Holobaugh provided an update on the progress of Green-Light-Go Project and the interruptions at 3rd and 4th Streets.

**New Business:**
Adopting new Resolution 2026-6 to supersede 2026-1 Conneaut Lake Borough Council Authorizing Fees to Recover Expenses Related to Tax Collection 2026-2030

- **Motion was made by Mario DeBlasio and seconded by Tom Fleming to approve and adopt Resolution 2026-6 Conneaut Lake Borough Council Authorizing Fees to Recover Expenses Related to Tax Collection 2026-2030. Unanimously Approved. Motion carried.**

PA State Association of Boroughs (PSAB) Training and Fall Leadership Conference

- **Motion was made by Tom Fleming and seconded by Mario DeBlasio to approve costs for attending a webinar requested by Mario DeBlasio and PSAB Fall Leadership Conference requested by Tom Fleming. Roll call vote: Christine Bragg Y, Jeannie Trudell Y, Penny Monahan Y, Richard Holabaugh Y, Mario DeBlasio Y, Tom Fleming Y. Unanimously approved. Motion carried.**

**Old Business:** Tom Fleming provided an update to the proposal to install a stop sign at 1st and High Street intersection. No action taken and will address next month.

**Public Comments:**
Chip Weiland made comments regarding the working relationship between Conneaut Lake Borough and Sadsbury Township.

**Motion was made by Penny Monahan and seconded by Jeannie Trudell to adjourn the August meeting. Unanimously approved. Motion carried.**

**The August 2026 council session was adjourned at 9:10 p.m.**

Respectfully submitted,

Michelle M. Smith
Secretary/Treasurer
Borough of Conneaut Lake