The Borough of Conneaut Lake
Minutes
Conneaut Lake Town Hall
April 8, 2026

Call to Order

Council President opened the regular meeting at 7:00 p.m.

Members in Attendance:

Richard Holabaugh, Penny Monahan, John Chuey (Zoom), Mario DeBlasio, Christine Bragg, Jeannie Trudell, Nicole Pierce, Brian Leuthold – Public Works, Christine Morian - Secretary/Treasurer, Matt Jorden - Solicitor, Jim Tigri – Mayor.

Visitors present:

Jean Shanley- Reporter, Jane Smith, Jim & Darlene Ross, Susy Shrock, Larry Marsteller, Jeffrey Bragg, Bill & Sandy Eldridge, Kaleigh White – Reporter, Thomas Fleming, Julia Catalano, Jim & Donna Murphy, Barbara Britton.

Approval of Prior Meeting Minutes:

The monthly minutes from March 11, 2026 meetings were presented for review and approval.

- **Motion was made by John Chuey and seconded by Mario DeBlasio to approve the March 11, 2026 meeting minutes with corrections. Unanimously Approved. Motion carried.**

Authorization to Pay Bills:

BILLS PREVIOUSLY PAID

VENDOR	INVOICE DATE		COMMENT	AMOUNT
MACL	3/6/3036		Water bills & phone/internet	735.36
Brian Leuthhold	3/1/2026		Phone & reimbursement of purchases	117.58
Carter Lumber	3/9/2026		Parking stops	13.84
Commercial Technical Svcs	3/9/2026		Annual elevator inspection	103.00
DeSantis Janito Supply	3/6/2026		Cleaning supplies for town hall	120.44
Encova Insurance	3/6/2026		Worker's comp	1089.00
Jam-Son	3/3/2026		$200 Feb + $50 for underpmt in Jan	300.00
John Kessner	3/3/2026		Reimburse for clearances	83.75
Jorden Law Group	3/9/2026		Attorney services	1633.50
Lakeland Aggregates	3/9/2026		Gravel	23.00
Marquette	3/6/2026		Loan & annual safety depoisit box renewal	2177.04
McGill Septic Tank	2/28/2026		Storm drain collars & grates (1/2 pmt)	694.00
Meadville Medical Center	3/9/2026		Secretary drug test	45.00
MACL	3/10/2026		Water bills & phone/internet	735.36
NAPA Superior Auto Supply	3/2/2026		Machinery maintenance	175.26
National Fuel	2/28/2026		Dec & Feb bills	392.12
MM Traffic Consulting	3/2/2026		GLG Project	800.00
Powell's Sanitation	3/32026		Beach portable toilet	190.00
PSAB	2/28/2026		Magazine supscriptions for council	80.00
PSTCA	2/28/2026		Tax collector membership dues	60.00
Ralstons	3/9/2026		Misc.	63.05
Sadsbury Township	2/28/2026		Boro portion of IHP street lights electric	329.94
U.S. Bank Equipment finance	3/2/2026		Printer lease & copies	137.63
Crawford Co Treasurer	3/12/2026		Postage for borough & tax collector	219.13
Crawford Co Borough's Assn	3/24/2026		Association dinner	23.00
Leonard's Auto Service, Inc	3/24/2026		Towing of Ford dump truck	612.00
Meadville Tribune	3/19/2026		Advertising	539.25

Patriot software	3/202/2026		Payroll liabilities	1442.69
Penn Power	3/19/2026		Electricity	1037.32
PSAB U/C fund	3/19/2026		Unemployment compensation	114.56
TCM Bank Visa	3/27/2026		Indeed, prime, patriot, flags, class	551.97
WEX Bank	3/17/2026		Vehicle fuel: Borough & Fire Dept	632.07
Wilkins Co.	3/16/2026		Alarm monitoring	195.00
			TOTAL BOROUGH BILLS PREVIOUSLY PAID	**$14730.50**
Brian Leuthold	4/1/2026		Phone & supplies reimbursement	85.55
Jorden Law Group	4/6/2026		Attorney services	1053.00
Conneaut Lake Regional Police	3/25/2026		2nd quarter payment	31,750.00
Course Vector	4/1/2026		Website	29.62
DeSantis	4/6/2026		Water for meetings	25.29
Jam Son	4/1/2025		Town hall cleaning	250.00
Marquette	4/1/2026		Loan payment	2142.04
MACL	4/1/2026		Water bills & phone/internet	124.62
McGill Septic Tank	4/1/2026		Storm drain collars	193.00
MM Traffic Consulting	4/1/2026		GLG Project	500.00
Powell's Sanitation	4/2/2026		Beach portable toilet	190.00
Ralstons	4/1/2026		Misc.	93.80
Suit Kote	3/24/2026		Cold patch	270.81
U.S. Postal Service	4/1/2026		PO Box renewal	126.00
Willow Reporting Service	3/24/2026		Court reporter for zoning hearing	250.00
			TOTAL BOROUGH BILLS TO BE PAID	**$38,840.73**

The monthly bills were presented for review and discussion.

- **Motion was made by Mario DeBlasio and seconded by Nichole Pierce to pay all bills with the exception of Ralston's. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Unanimously approved. Motion carried.**

- **Motion was made by Mario DeBlasio and seconded by John Chuey to pay Ralston's Hardware bill. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y, Richare Holabaugh ABSTAIN. Unanimously approved. Motion carried.**

Visitors:

Thomas Fleming, resident, commented that he was happy with Tri County's garbage services. He felt that the service he received was very good and wanted to make sure that if another company was chosen that he could get compariable service for the same price.

Julia Catalano with the Conneaut Lake Historical Society, gave information on the annual Paddlefest at Fireman's beach, requesting the use of the beach on August 1, 2026 and the use of the pavilion for a rain date.

- **Motion was made by Penny Monahan and seconded by Mario DeBlasio to approve the request for the annual Paddlefest at Fireman's Beach on August 1, 2026. Unanimously approved. Motion carried.**

Julia gave an update on the Veteran's Banner program. They will have the banners ready to install May 5 & 6.

Bill Eldridge spoke that the CLCDC was preparing to start construction on the proposed gifted concrete walk to the Wooly Mammoth sculpture at the beach.

Standing Committees:

Streets/Public Works:

Brian Leuthold, while replacing the worn hinges on the metal docks, discoved that a couple of the floats need to be replaced.

He will call American Muscle regarding what the warrenty on the floats cover.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to spend up to $2000 to cover dock repairs. Unanimously approved. Motion carried.**

- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce to spend up to $650 to purchase a plate tamperer. Unanimously approved. Motion carried.**

Finance:
Penny Monahan gave financial report. We have received $17,854.99 in property tax payments.
Resolution 2026-4 establishing policy regarding use of the borough's credit card was presented.

- **Motion was made by Penny Monahan and seconded by John Chuey to adopt Resolution 2026-4 *A Credit Card Use Policy*. Unanimously Approved. Motion carried.**

Beach:

- **Motion was made by Mario DeBlasio and seconded by John Chuey to sign the concession stand lease to Amber Taxacher for 2026 summer season, with an amendment to change the starting date of April 1, 2026 to April 15, 2026. Unanimously approved. Motion carried.**

Personnel:

- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce to accept the resignation of Secretary/Treasurer John Kessner. Unanimously approved. Motion carried.**

- **Motion was made by Christine Bragg and seconded by Mario DeBlasio to hire Michelle Smith as Secretary/Treasurer. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Unanimously approved. Motion carried.**

- **Motion was made by Mario DeBlasio and seconded by Jeannie Trudell for the personnel committee chairman manage the day-to-day guidance of borough employees. Employees are to report directly to the chairman. Roll call vote: Penny Monahan N, Mario DeBlasio Y, John Chuey N, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Motion carried.**

Public Safety:
The Mayor gave the public safety report and presented the police and fire call report.

Solid Waste, Water & Sewage:
The current contract for garbage collection with Tri County Industries is expiring on April 30, 2026. A 1-year contract for garbage service was presented.

- **Motion was made by John Chuey and seconded by Penny Monahan to accept a 1-year contract with Tri County Industries starting on May 1, 2026 through April 30, 2027. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Unanimously approved. Motion carried.**

Revitalization:

Contracts for Third and Fouth Street Signal Project have been signed by both parties. Contract included an alternate for the signal poles (standard specifications, painted poles). Penn DOT has granted an extension to the completion of the project and a change order has been sent to M & B Services. A Notice to Proceed was issued on March 20, 2026.

LGUDA loan through Marquette Bank is in process.

Public Comments:

Jim Ross, previously as council member on the personnel committee, agreed that he found it hard to evaluate employees when he wasn't really involved on a daily basis. Preferrably though, an employee should be a self starter and not need to report daily for direction.

- **Motion was made by Penny Monahan and seconded by Mario DeBlasio to adjourn the April 2026 meeting. Unanimously approved. Motion carried.**

The April 2026 council session was adjourned at 9:20 p.m.

Respectfully submitted,

Christine Morian
Secretary/Treasurer
Borough of Conneaut Lake

I, Michelle M. Smith, secretary for the Borough of Conneaut Lake, Certify that the foregoing is a true and correct copy of the minutes of the 4/8/26 meeting of Borough of Conneaut Lake Council as approved by Borough Council on 5/13/2026.