The Borough of Conneaut Lake
Minutes
Conneaut Lake Town Hall
July 8, 2026

Call to Order

Council President opened the regular meeting at 7:00 p.m. and welcomed Tom Fleming to his first meeting having been dually sworn in, he is permitted to be seated.

Mario DeBlasio reported an accident occurred about an 1 ½ hour ago at 3rd Street. Center lane is closed and Brian Leathold is there directing traffic. AMP Electric is on their way to address the low hanging light.

Members in Attendance:

Richard Holabaugh, Penny Monahan, Mario DeBlasio, Christine Bragg, Jeannie Trudell, Nicole Pierce, Tom Fleming, Michelle Smith - Secretary/Treasurer, Matt Jorden - Solicitor, Jim Tigri – Mayor.

Visitors present:

Jean Shanley- Reporter, Kaleigh White – Reporter, Barbara Britton, Donna & Jim Murphy, Eric & Bethany McCracken.

Approval of Prior Meeting Minutes:

The monthly minutes from the June 10, 2026 meeting were presented for review and approval.

- **Motion was made by Mario DeBlasio and seconded by Tom Fleming to approve the June 10, 2026 meeting minutes as submitted without corrections. Unanimously Approved. Motion carried.**

Authorization to Pay Bills:

BILLS TO BE PAID

VENDOR	INVOICE DATE		COMMENT	AMOUNT
Brian Leuthhold	7/1/2026		Phone & reimbursement of purchases	40.00
DeSantis Janito Supply	6/11/2026		Supplies for beach	174.18
Lakeland Aggregates	6/15/2026		Sand & white rock for the beach	274.25
McGill, Power, Bell & Assocs	6/16/2026		2025 real estate tax collector audit	2,100.00
Microbac Laboratories, Inc	6/12/2026		Water testing at the beach 6/12-7/2	419.00
MACL	7/1/2026		June Water bills	381.63
MM Traffic Consulting	7/2/2026		GLG Project	350.00
Penn Power	6/29/2026		Electricity	473.62
PSAB Municipal Retirement Plan	7/8/2026		Retirement Plan Trust Payment	683.79
Sadsbury Township	6/24/2026		W/C for Vol Firemen 2026	2,184.00
Verdantas	6/10/2026		3rd & 4th Eng during Construction	204.00
			TOTAL BOROUGH BILLS TO BE PAID	**$7,284.47**
BILLS PREVIOUSLY PAID				
AMP Electric	6/23/2026		3rd & Water Streets 4/21 & 4/22	3,225.00
Crawford County Boroughs Assoc	6/30/2026		Borough Association Dinner	60.00
Jam-Son Properties	6/23/2026		June cleaning	250.00
M&B Services LLC	6/24/2026		Traffic Signal repair	11,671.00
MACL	6/16/2026		June phone/internet	124.57
National Fuel	6/30/2026		Fuel	98.45
PA Fire Recovery Service, LLC	6/23/2026		Water & Third Street Accident	3,000.00
Patriot Software	6/14/2026		Payroll taxes	2,411.35
Penn Power	6/16/2026		Electricity	1,804.30
Selective Insurance	6/23/2026		Reimbursement for overpayment claim funds 3rd Street	561.80
US Bank Equipment Finance	6/24/2026		Copier	187.84
VISA – TCM Bank NA	6/24/2026		Home Depot, Tractor Supply, 3DGraphix, USPS, Amazon	745.87

WEX Bank	7/2/2026		Vehicle fuel: Borough & Fire Dept	417.43
			TOTAL BOROUGH BILLS PREVIOUSLY PAID	**$24,557.61**

The monthly bills were presented for review and discussion.

- **Motion was made by Penny Monahan and seconded by Mario DeBlasio to pay all bills. Roll call vote: Nicole Pierce Y, Christine Bragg Y, Jeannie Trudell Y, Penny Monahan Y, Richard Holabaugh Y, Mario DeBlasio Y, Tom Fleming Y. Unanimously approved. Motion carried.**

Visitors: None

Events:
Event Permit – 13th Annual WALKer Run 5K to be held Saturday, Novermber 7, 2026

- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce for approval of event. Unanimously approved. Motion carried.**

Standing Committees:
Streets/Public Works:
Brian Leauthold was not present due to being at the accident at 3rd Street.

Finance:
Penny Monahan gave financial report. We received (2) reports totaling $10,947.65 in property tax payments.

Property:
Mario DeBlasio gave update. The beach is temporarily closed due to high e.coli levels. Great 4th of July Weekend. The concession stand seems to be doing good business with good feedback from guests. A few holes were drilled into the concrete tables at the request of the concession stand manager to put in umbrellas at her cost.

Received a quote from A1 Sealcoating for $12,450.00 in sealcoating the beach parking lot.

- **Motion was made by Mario DeBlasio and seconded by Tom Fleming to accept quote from A1 Sealcoating to sealcoat the beach parking lot. Roll call vote: Nicole Pierce Y, Christine Bragg Y, Jeannie Trudell Y, Penny Monahan Y, Richard Holabaugh Y, Mario DeBlasio Y, Tom Fleming Y. Unanimously approved. Motion carried.**

Personnel:
Secretary has requested to register for PSAB Webinar: The Role of Municipal Treasurer. Cost is $45.00

- **Motion was made by Nicole Pierce and seconded by Mario DeBlasio for approval to attend the webinar. Unanimously approved. Motion carried.**

Public Safety:
The mayor gave the public safety report and presented the police and fire call report. Hired two new Police Officers providing extra coverage during the late evening and early morning shift giving the ability to put two officers per car. Eight full-time officers and no part-time.

Solid Waste, Water & Sewage:
Mario DeBlasio gave a detailed update to the recent incident in which high levels of arsenic were reported creating unsafe drinking water. It's unclear as to the duration of the expose; however, assuming it could have been 5-10 days. Measures are being taken to correct deficiencies to include communication and record keeping identified during the incident review.

Revitalization:
Update on the Third and Fourth Street Signal Project. M & B Services is here working and the project is moving forward. Estimate date for delivery of poles is August/September timeframe. The State will be reimbursing us for 80% of the cost.

LGUDA Loan Ordinance

- **Motion was made by Tom Fleming and seconded by Mario DeBlasio to accept the proposed terms of the loan agreement with Marquett Savings Bank and to advertise the ordinance permitting the indebtedness. Roll call vote: Nicole Pierce Y, Christine Bragg Y, Jeannie Trudell Y, Penny Monahan Y, Richard Holabaugh Y, Mario DeBlasio Y, Tom Fleming Y. Unanimously approved. Motion carried.**
- **Motion was made by Mario DeBlasio and seconded by Christine Bragg to hold a special meeting on July 22, 2026 at 7:00pm for the specific and singular purpose to approve the ordinance that has been advertised.**

New Business:

- Tom Fleming submitted a proposal to have a stop sign installed at 1st and High Street intersection or at a minimum have a temporary one installed for 30 – 60 days to review any borough resident feedback. Deferred to next meeting for further discussion.
- Jeannie Trudell wanted to establish an event committee. Recommendation was made by Richard Holabaugh to work with individual council members as needed instead of establishing a committee.
- Resignation for Christine Morian
  - **Motion was made by Penny Monahan and seconded by Mario DeBlasio to accept the resignation of Christine Morian. Unanimously approved. Motion carried.**
  - **Motion was made by Mario DeBlasio and seconded by Tom Fleming that the subject matter of the Borough Secretary be put on the agenda for the Special Meeting being held on July 22, 2026. Unanimously approved. Motion carried.**

Old Business: None

Public Comments:

- How did the valve get turned to cause the arsenic water issue? The temporary operator accidently turned the valve.
- Issues with Tri-County trash pickups was addressed. The contract was reviewed by Tom Fleming. A missed pickup request must be made within 24-hours of the collection day.
- A comment was made regarding the stop sign proposal at 1st and High Street intersection.

Motion was made by Mario DeBlasio and seconded by Tom Fleming to adjourn the July meeting. Unanimously approved. Motion carried.

The July 2026 council session was adjourned at 8:55 p.m.

Respectfully submitted,

Michelle M. Smith
Secretary/Treasurer
Borough of Conneaut Lake