

**The Borough of Conneaut Lake  
Minutes  
Conneaut Lake Town Hall  
March 11, 2026**

**Call to Order**

Council President opened the regular meeting at 7:00 p.m.

**Members in Attendance:**

Richard Holabaugh, Penny Monahan, John Chuey (Zoom), Mario DeBlasio, Christine Bragg, Jeannie Trudell, Nicole Pierce, Brian Leuthold – Public Works, Christine Morian - Secretary/Treasurer, Matt Jorden - Solicitor (Zoom), Jim Tigri – Mayor (~~on phone~~).

**Visitors present:**

Jean Shanley- Reporter, Jane Smith, Jim & Darlene Ross, Jeffrey Bragg, Bill Eldridge, Kaleigh White – Reporter.

**Approval of Prior Meeting Minutes:**

The monthly minutes from January 5 & 14, 2026 meetings were presented for review and approval.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to approve the January 5 & 14 2026 meeting minutes as presented. Unanimously Approved. Motion carried.**

**Authorization to Pay Bills:**

**BILLS PREVIOUSLY PAID**

VENDOR	INVOICE DATE	COMMENT	AMOUNT
Carter Lumber	2/10/2026	Stop bar repairs	26.65
Course Vector, LLC	2/10/2026	Website	739.00
Jam-Son	1/31/2026	Town hall cleaning	200.00
Jorden Law Group	2/10/2026	Attorney	1481.98
Kristen Barbaro	2/5/2026	Phone – pro rated	4.26
Marquette	2/10/2026	Loan payment	2142.04
MM Traffic Consulting	2/10/2026	GLG traffic light project	600.00
Penn Power	1/10/2026	Traffic light electric	321.80
Powell's Sanitation	2/10/2026	Portable toilet at beach	170.00
Ralston's	2/11/2026	I don't know	16.28
U. S. Bank Finance	2/10/2026	Printer, copies	149.53
Verdantas	2/10/2026	Engineering GLG project	6,260.00
Payroll	2/6/2026	Pay period 1/18/2026-1/31/2026	3865.67
Payroll	2/20/2026	Pay period 2/1/2026-2/14/2026	3643.89
		<b>TOTAL BOROUGH BILLS PREVIOUSLY PAID</b>	<b>\$19,621.10</b>

**BILLS TO BE PAID:**

VENDOR	INVOICE DATE	COMMENT	AMOUNT
MACL	3/6/3036	Water bills & phone/internet	735.36
Brian Leuthold	3/1/2026	Phone & reimbursement of purchases	117.58
Carter Lumber	3/9/2026	Parking stops	13.84
Commercial Technical Svcs	3/9/2026	Annual elevator inspection	103.00
DeSantis Janito Supply	3/6/2026	Cleaning supplies for town hall	120.44
Encova Insurance	3/6/2026	Worker's comp	1089.00
Jam-Son	3/3/2026	\$200 Feb + \$50 for underpmt in Jan	300.00
John Kessner	3/3/2026	Reimburse for clearances	83.75

Jorden Law Group	3/9/2026	Attorney services	1633.50
Lakeland Aggregates	3/9/2026	Gravel	23.00
Marquette	3/6/2026	Loan & annual safety deposit box renewal	2177.04
McGill Septic Tank	2/28/2026	Storm drain collars & grates (1/2 pmt)	694.00
Meadville Medical Center	3/9/2026	Secretary drug test	45.00
MACL	3/10/2026	Water bills & phone/internet	735.36
NAPA Superior Auto Supply	3/2/2026	Machinery maintenance	175.26
National Fuel	2/28/2026	Dec & Feb bills	392.12
MM Traffic Consulting	3/2/2026	GLG Project	800.00
Powell's Sanitation	3/32026	Beach portable toilet	190.00
PSAB	2/28/2026	Magazine subscriptions for council	80.00
PSTCA	2/28/2026	Tax collector membership dues	60.00
Ralstons	3/9/2026	Misc.	63.05
Sadsbury Township	2/28/2026	Boro portion of IHP street lights electric	329.94
U.S. Bank Equipment finance	3/2/2026	Printer lease & copies	137.63
		<b>TOTAL BOROUGH BILLS TO BE PAID</b>	<b>\$9363.51</b>

The monthly bills were presented for review and discussion.

- **Motion was made by Penny Monahan and seconded by Nichole Pierce to pay all bills with the exception of Ralston's. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Unanimously approved. Motion carried.**
- **Motion was made by John Chuey and seconded by Mario DeBlasio to pay Ralston's Hardware bill. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y, Richare Holabaugh ABSTAIN. Unanimously approved. Motion carried.**

**Visitors:**

Amber Taxacher would like to rent the concession stand at the beach for the 2026 season. She proposed the rent be \$2500 for 1 year, with a 5 year renewal. She wants to paint a mural on the front of the building and to put a vending machine outside of the building for sales when the stand is closed. The borough to provide the base paint, she would provide the mural paint. She would like a dock space to be included. It was recommended she speak with John Chuey to work out the details and bring it back to council next month.

**Events:**

- **Motion was made by Mario and seconded by Nicole to approve the Kiwanis Club's Memorial Day Observance on May 25, 2026. Unanimously approved. Motion carried.**
- **Motion was made by Penny Monahan and seconded by Mario DeBlasio to approve the Kiwanis Club Color Me Conneaut Lake color run on June 27, 2026. Unanimously approved. Motion carried.**
- **Motion was made by John Chuey and seconded by Christine Bragg to approve the ALFA Endurance triathlon on June 6, 2026. Use of the Line Street parking lot is included. Mario DeBlasio ABSTAIN. Motion carried.**

**Standing Committees:**

**Streets/Public Works:**

Brian needs cold patch to fill potholes and to rent plate tamperer to redo curbing.

- **Motion was made by Christine Bragg and seconded by Mario DeBlasio to purchase cold patch up to \$300. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y, Richard Hollabaugh Y. Unanimously approved. Motion carried.**

- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to spend up to \$400 to rent a plate tamperer. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y, Richard Hollabaugh Y. Unanimously approved. Motion carried.**

**Finance:**

Penny Monahan gave financial report.

- **Motion was made by Penny Monahan and seconded by John Chuey to reimburse current balance to the CLCDC and close the their account. Unanimously Approved. Motion carried.**
- **Motion was made by Penny Monahan and seconded by Christine Bragg to renew Zoom subscription. Unanimously approved. Motion carried.**

**Beach:**

- **Motion was made by Mario DeBlasio and seconded by John Chuey to approve Powell's contract for portable toilets at the beach for the 2026 summer season. Unanimously approved. Motion carried.**

**Personnel:**

- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce to adopt Resolution 3-2026 appointing John Kessner as Open Records Officer. Christine Bragg ABSTAIN. Motion carried.**

Christine Bragg resigned from the personnel committee to prevent a conflict of interest since the new Secretary/Treasurer, John Kessner, is her son.

- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce approving the Secretary/Treasurer to attend *Your Role as Municipal Secretary/Administrator* training, April 7<sup>th</sup> and 8<sup>th</sup> in Greensburg, PA. Unanimously approved. Motion carried.**

**Public Safety:**

The Mayor gave the public safety report and presented the police and fire call report.

**Solid Waste, Water & Sewage:**

The current contract for garbage collection with Tri County Industries is expiring on April 30, 2026. Penny Monahan presented a new 3-year contract with Tri County.

- **Motion was made by Penny Monahan to approved the new contract with Tri County Industries. Motion failed.**
- **Motion was made by Mario DeBlasio and seconded by Jeannie Trudell to table the signing the contract until the committee for waste removal & recycling gets bids from other companies. Unanimously approved. Motion carried.**

Mario DeBlasio reported that DEP put in a boil water advisory for the borough. It was a mistake. He said that the response of the water authority employes, board members and the borough public works supervisor in resolving the problem was exceptional.

**Revitalization:**

- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to approve Verdanas contract for engineering services for the construction to replace the traffic signals at the intersections of 3<sup>rd</sup> and 4<sup>th</sup> streets. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Unanimously approved. Motion carried.**

Penn Dot has granted an extension to the grant completion date for the construction at 3<sup>rd</sup> & 4<sup>th</sup> traffic signals. Originally the date was May 15, 2026, but the date has been extended until May 31, 2027. A change order will be needed to reflect the new date. M&B has submitted a contract for the construction at 3<sup>rd</sup> & 4<sup>th</sup> streets to be signed. There was some discussion if the contract should be changed to reflect the new completion date before its signed. Per the attorney it would be appropriate and legal to sign the submitted contract with the current date and then do a change order for the new completion date.

- **Motion was made by Mario DeBlasio and seconded by Christine Bragg to table any discussion for the extension of the date on the contract until next month or any special meeting that might be called before then. Roll call vote: Penny Monahan N, Mario DeBlasio Y, John Chuey N, Richard Holabaugh N, Jeannie Trudell N, Christine Bragg Y, Nicole Pierce Y. Motion failed.**

The contract with M&B was signed.

Penny Monahan has contacted DCED/LGUDA (Local Government Unit Debt Act) regarding a loan for the borough's obligation for matching funds for the Green Light Go grant. Marquette Bank is going to participate. Penny is going to begin the paperwork for the process.

Regarding if there should be a charge for M&B using the Line Street lot for their supplies and equipment during construction:

- **Motion was made by Mario DeBlasio to rent M&B the Line Street lot based on a pre-established rate when we find out when they will need it. \$1000 per month or \$500 for half the lot. Motion withdrawn. The subject tabled until there is more information from the contractor.**

**Public Comments:**

Julia Catalano asked to be on the agenda next month.

- **Motion was made by Penny Monahan and seconded by Nicole Pierce to adjourn the March 2026 meeting. Unanimously approved. Motion carried.**

**The March 2026 council session was adjourned at 8:40 p.m.**

Respectfully submitted,



Christine Morian  
Secretary/Treasurer  
Borough of Conneaut Lake