

**The Borough of Conneaut Lake  
Minutes  
Conneaut Lake Town Hall  
December 10, 2025**

**Call to Order**

Council President opened the regular meeting at 7:01 p.m. and the Pledge of Allegiance was recited.

**Members in Attendance:**

Richard Holabaugh, Penny Monahan, Mario DeBlasio, John Chuey, Bill Eldridge, Jim Ross, Jeannie Trudell, Jim Tigri - Mayor, Brian Leuthold – Public Works Supervisor, Matt Jorden – Solicitor. Kristen Barbaro – Secretary/Treasurer via phone.

**Visitors present:** None

**Approval of Prior Meeting Minutes:**

The monthly minutes from the November meeting were presented for review and approval.

- **Motion was made by Penny Monahan and seconded by John Chuey to approve the November meeting minutes. Motion carried.**

**BILLS PAID GENERAL FUND**

The monthly bills were presented for review and discussion.

<u>Name</u>	<u>Date</u>	<u>Memo</u>	<u>Amount</u>
Brian Leuthold	12/01/2025	Cell Phone Reimbursement	40.00
Clickco Inc.	12/01/2025	Elevator Repairs	360.00
Compass Minerals	11/14/2025	Road Salt	1,614.74
CourseVector, LLC	11/14/2025	Website Hosting	126.82
Harned Oil	11/14/2025	Oil	119.80
Jam-Son Properties	12/01/2025	Janitorial Services	200.00
Jorden Law Group	11/14/2025	Solicitor Fees	499.50
Kristen Barbaro	12/01/2025	Cell Phone Reimbursement	40.00
LB Water Service, Inc	12/01/2025	Repairs to Bathhouse	300.97
Lori Clark	12/01/2025	Town Hall Reimbursement	50.00
Marquette Savings Bank	11/14/2025	Loan	2,142.04
Melissa Uzarski	12/01/2025	Town Hall Reimbursement	50.00
Microbac Laboratories, Inc.	11/14/2025	Water Testing	100.00
MM Traffic Consulting, LLC	12/01/2025	Consulting Feels	600.00
Municipal Authority of Conneaut Lake	12/01/2025	Telephone	124.58
National Fuel	11/14/2025	Gas	160.32
PBSA - PA Borough Solicitors Association	11/14/2025	Solicitor Membership	250.00
Penn Power Co.	11/12/2025	Electric	139.41
	11/14/2025	Electric	362.18
PSMA	12/01/2025	Membership Dues	70.00
Ralstons	11/14/2025	Office & Beach Repairs	150.49
Specialty Supply	11/14/2025	Cotter Pin Keys	16.20
		<b>TOTAL</b>	<b>7,517.05</b>

**BILLS PAID STATE FUND**

Name	Memo	Date	Amount
None			

**BILLS PAID CLCDC**

Name	Memo	Due Date	Amount
None			

**UNPAID BILLS**

Name	Due Date	Memo	Amount Due
DeSantis Janitor Supply Co.	01/02/2026	Trash Can Liners, Ice Melt, Office Supplies	152.25
	01/03/2026	Sweeper Refills, File Storage Boxes	105.70
Encova Insurance	12/19/2025	Workers Comp Installment	1,066.00
Government Forms & Supplies	12/19/2025	General Fund Checks	230.27
Jorden Law Group	12/18/2025	Board Meeting Attendance	216.00
Marquette Savings Bank	12/19/2025	Loan	2,142.04
Municipal Authority of Conneaut Lake	12/11/2025	Water - Garage	113.77
	12/11/2025	Water - Town Hall	106.82
Powell's Sanitation Service	12/13/2025	Portable Toilet Rental	190.00
PSAB	12/19/2025	Annual Membership Dues	40.00
Wilkins Co. Inc.	12/31/2025	Three Month Monitoring	195.00
		<b>TOTAL</b>	<b>4,557.85</b>

- **Motion was made by Jim Ross and seconded by Mario DeBlasio to pay all bills. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Jeannie Trudell, Y. Motion carried.**

**Scheduled Visitors:** None

**Reports by Standing Committees:**

**Public Works:** Brian Leuthold reported that the plow broke earlier in the day, but was up and running again. Dick Holabaugh reminded Brian to keep an eye on the road salt so there is enough to last until more can be ordered and delivered. Dick Holabaugh reported on the plow that two hydraulic cylinders broke. He recommended that Brian order additional cylinders in January/February to keep on a shelf in case it happens again. Brian said he would start looking for pricing in the meantime.

**Finance:** Penny Monahan reported on the Borough Assets – General Cash \$42,521.08, Capital Projects \$107,527.55, Liquid Fuels \$15,830.98, for a total of \$165,879.61 in checking and savings. Various CD’s \$118,162.19 for a total of Current Assets of \$284,041.80

Penny also reminded council that there is a CD coming due in January.

Dick Holabuagh called for a motion to approve the 2026 budget.

- **Motion was made by John Chuey and seconded by Jim Ross to approved the 2026 budget. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Jeannie Trudell, Y. Motion carried.**

Dick Holabugh called for a motion to approve the 2026 Tax Resolution, # 8-2026.

- **Motion was made by Jim Ross and seconded by Penny Monahan to approved the 2026 tax resolution. Motion carried.**

**Beach:** John Chuey asked if Matt Jorden had an update on extending the lease on the concession stand to the current tenant. Matt stated no.

Dick also asked if there was any new decision on whether or not to advertise for a new tenant. Matt stated that he did not know what the beach committee had decided regarding this matter. No action.

**Property:** Penny Monahan reported that there has been some interest in renting Town Hall at a reduced rate for those who just want to use it for two or three hours. There was discussion but the matter was deferred to January.

**Personnel:** None

**Public Safety:** Police & CLVFD – Total calls YTD – 2470. Total calls from November 2, 2025 – December 1, 2025. Total for Conneaut Lake – 222.

Mayor Tigri reported that a CLRPD officer was injured during a domestic call in Linesville. His injuries had been attended to and he is currently recovering at home. Another officer had been injured prior to this incident when he was caught up in a bar fight in Linesville.

**Solid Waste, Water, Sewage:** Mario DeBlasio gave an update on MACL.

**CLCDC:** Bill Eldridge reported that there was a good turn out for the Ice House Festival.

**Revitalization:** Richard Holabaugh gave an update on the Green Light Go project.

**Correspondence** – None

**Public Comments** – None

- **Motion was made by Penny Monahan and seconded by Jeannie Trudell to adjourn the December meeting. Unanimously approved. Motion carried.**

**The December council session was adjourned at 7:40 p.m.**

Respectfully,

Kristen Barbaro

Secretary/Treasurer  
Borough of Conneaut Lake