

**The Borough of Conneaut Lake  
Minutes  
Conneaut Lake Town Hall  
February 11, 2026**

**Call to Order**

Council President opened the regular meeting at 7:00 p.m.

**Members in Attendance:**

Richard Holabaugh, Penny Monahan, John Chuey (Zoom), Mario DeBlasio, Christine Bragg, Jeannie Trudell, Nichole Pierce, Brian Leuthold – Public Works, Christine Morian - Secretary/Treasurer, Matt Jorden - Solicitor (Zoom), Jim Tigri – Mayor (on phone).

**Visitors present:**

Jean Shanley- Reporter, Jane Smith, Jim & Darlene Ross, Jeffrey Bragg, Bill Eldridge, Kaleigh White – Reporter.

**Approval of Prior Meeting Minutes:**

The monthly minutes from January 5 & 14, 2026 meetings were presented for review and approval.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to approve the January 5 & 14 2026 meeting minutes as presented. Unanimously Approved. Motion carried.**

**Authorization to Pay Bills:****BILLS PREVIOUSLY PAID**

VENDOR	INVOICE DATE	COMMENT	AMOUNT
Al's Melons	1/30/2026	Christmas trees take down & store	270.00
Barr's Insurance	1/16/2026	Kristen's bond renewal	1,243.75
Brian Leuthold	1/30/2026	Phone	40.00
Compass Minerals	1/14/2026	Road salt	3,145.81
CL Regional Police	1/14/2026	1 <sup>st</sup> Quarter pmt	31,750.00
Crawford Co. Borough's Assn	1/16/2026	2026 membership dues	40.00
DeSantis	1/14/2026	Paper products, cleaning supplies	411.88
Jam-Son Properties	2/1/2026	Town hall cleaning	200.00
Kristen Barbaro	1/30/2026	Phone	40.00
Marquette Savings Bank	1/14/2026	Loan payment	2,142.04
McGill Septic Tanks	1/16/2026	Deposit of ½ for street drain grates	694.00
Meadville Tribune	1/30/2026	Advertisement of 2026 meeting dates	336.75
MACL	1/30/2026	Phone, water	334.60
National Fuel	1/16/2026	Gas shop & town hall	614.82
Powell's Sanitation	1/16/2026	Portable toilet at beach	190.00
Ralston's	1/14/2026	Miscellaneous and overpayment	495.89
Tri County Ind.	1/16/2026	Garbage service	105.00
Verdantas	1/14/2026	GLG project	2,440.00
Payroll	1/9/2026	Pay period 12/21/2025 – 1/3/2026	3,250.31
Payroll	1/23/2026	Pay period 1/4/2026 -1/17/2026	2,896.03
		<b>TOTAL BOROUGH BILLS PREVIOUSLY PAID</b>	<b>50,640.88</b>

**BILLS TO BE PAID:**

VENDOR	INVOICE DATE	COMMENT	AMOUNT
Carter Lumber	2/10/2026	Stop bar repairs	26.65
Course Vector, LLC	2/10/2026	Website	739.00

Jam-Son	1/31/2026	Town hall cleaning	200.00
Jorden Law Group	2/10/2026	Attorney	1481.98
Kristen Barbaro	2/5/2026	Phone – pro rated	4.26
Marquette	2/10/2026	Loan payment	2142.04
MM Traffic Consulting	2/10/2026	GLG traffic light project	600.00
Penn Power	1/10/2026	Traffic light electric	321.80
Powell's Sanitation	2/10/2026	Portable toilet at beach	170.00
Ralston's	2/11/2026	I don't know	16.28
U. S. Bank Finance	2/10/2026	Printer, copies	149.53
Verdantas	2/10/2026	Engineering GLG project	6,260.00
		<b>TOTAL BOROUGH BILLS TO BE PAID</b>	<b>12,11.45 \$</b>

The monthly bills were presented for review and discussion.

- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to pay all bills with the exception of Ralston's. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Unanimously approved. Motion carried.**
- **Motion was made by John Chuey and seconded by Mario DeBlasio to pay Ralston's Hardware bill. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y, Richare Holabaugh ABSTAIN. Unanimously approved. Motion carried.**

#### Standing Committees:

##### **Streets/Public Works:**

Brian has submitted the information for the Seal Coat bid, estimated cost is \$18,000, but the price per square yard is not known yet.

- **Motion was made by Mario DeBlasio and seconded by John Chuey for Brian to attend the bid opening and to approve Resolution 2026-2 to adopt the 2026 Crawford County Joint Seal Coat Bid Program. Unanimously Approved. Motion carried.**

##### **Finance:**

Penny Monahan gave the finance report. Rental rates for Borough properties have been established for 2026. Exhibit A.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to adopt Resoulution 2026-1 Authorizing Fees to Recover Expenses Related to Tax Collection for 2026. Unanimously Approved. Motion carried.**

##### **Beach:**

- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce to add an Executive Session to the agenda to discuss the contract for rental of the Sand Bar concession stand and personnel issues . Unanimously Approved. Motion carried.**

##### **Public Safety:**

The Mayor gave the public safety report and presented the police and fire call report.

##### **Solid Waste, Water & Sewage:**

Mario DeBlasio has been named the chair person of the Municipal Authority, replacing Carl McClean.

**Revitalization:**

President Holabaugh reported that there were 4 bids for the construction at Third and Fourth street intersections; the high bid at \$900,00 and the low bid at \$675,157 from M & B. \$140,00 is needed for matching funds. A construction loan for \$180,000 - \$200,000 is being considered to finance the matching funds and to pay off the remaining balance of the loan used for the beach revitalizaion. The estimated payment on a ten year term would be about the same as the current loan with Marquette.

- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to accept M & B's bid of \$675,157 to replace the traffic signals at the intersections of Third and Fourth streets and approve the bid for alternates of \$257,360.99. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Unanimously approved. Motion carried.**
- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to authorize the finance committee to pursue a construction loan for no more than \$200,000 to pay off the remainder of the beach loan and to meet the matching fund requirement specifically for the Green Light Go grant to replace the traffic signals at the intersections of Third and Fourth streets. Roll call vote: Penny Monahan Y, Mario DeBlasio Y, John Chuey Y, Richard Holabaugh Y, Jeannie Trudell Y, Christine Bragg Y, Nicole Pierce Y. Unanimously approved. Motion carried.**

DCED must give the borough approval before it can apply for a loan. Penny has contacted DCED and Marquette bank to find out what is required.

- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce to move the public comments to before the Executive Session. Unanimously Approved. Motion carried.**

**Community Events:**

The Kiwanis Club has requested approval for the annual Children's Easter event at Fireman's Beach on April 4, 2026.

- **Motion was made by John Chuey and seconded by Nicole Pierce to approve the event. Unanimously approved. Motion carried.**

**Public Comments:**

In response to a discussion about Brian (Public Works) possibly working part time for the water authority, Bill Eldridge asked if it would be legal for him to work for both the borough and the water authority at the same time. He also asked about matching funds for Third and Fourth streets and how is PennDot helping with the problem of the upcoming expiration date for the construction to be completed. He commented that he was glad the M & B's bid is being accepted and suggested that M & B connect all four intersections when the project is completed.

Kaleigh White asked what "alternates" in the bid are referring to. Her sister recently received a letter from the water authority that there is lead in the water. Mario DeBlasio reassured her that there is no lead in the water.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to enter Executive Session for employee issues and the lease for the Sandbar concession stand at 9:15 p.m.. Unanimously Approved. Motion carried.**
- **Motion was made by Mario DeBlasio and seconded by Christine Bragg to leave the Executive Session at 9:34 p.m. Unanimously Approved. Motion carried.**
- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce to not proceed with eviction notice against Sandbar, Conneaut Lake and begin to advertise that the concession stand is available for rent and to talk to interested parties. Unanimously Approved. Motion carried.**
- **Motion was made by Mario DeBlasio and seconded by Christine Bragg to accept prior Secretary/Treasurer's resignation. Unanimously Approved. Motion carried.**

- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce to appoint Christine Morian as interim Secretary/ Treasurer. Unanimously Approved. Motion carried.**
- **Motion was made by Mario DeBlasio and seconded by Nicole Pierce to hold a Special Meeting on February 25, 2026 at 7 p.m. to review applicants for Secretary/Treasurer. Unanimously Approved. Motion carried.**
- **Motion was made by Penny Monahan and seconded by Mario DeBlasio to adjourn the February 2026 meeting. Unanimously approved. Motion carried.**

**The February 2026 council session was adjourned at 9:43 p.m.**

Respectfully submitted,



Christine Morian  
Secretary/Treasurer  
Borough of Conneaut Lake

## Conneaut Lake Borough Rental/ Lease Agreements

Property	Rate	Renewal	Review Date	Revisions	Notes
Concession Stand	\$2813	5/14/26	4/8/26	Item 3,4,8,17	
Docks					
Slip	\$975	Spring 2026	December Meeting	Annual	
Metal	\$1275	Spring 2026	December Meeting	Annual	
Jet Ski	\$450	Spring 2026	December Meeting	Annual	
Pavilion	\$75per day	Spring 2026	December Meeting	Annual	\$100 fee for clean up
				Annual	
Town Hall Meeting Space	\$150 per day Refundable deposit \$50		December Meeting	Annual	
	\$75 per day				Monday thru Friday 9AM to 2PM
Town Hall Office Space					
Room 1	\$325	Empty	December Meeting	Annual	
Room 2	\$0	Borough Office		Annual	
Room 3	\$305	Annual December	Ever Green	Annual	CLMA
Room 4	300	Empty	December Meeting	Annual	
Room 5	\$325	Annual December	Ever Green	Annual	Tenant
Property			December Meeting	Annual	Adjust for daily, weekly or monthly rental
Line Street	\$1000*				
Parking lot	\$600*				
Town Hall					

\*Conneaut Lake Borough reserves the right to defer or adjust fees at their discretion.

Waiver of fee may require a certificate of insurance. July 10,2024, Revised January