

Borough of Conneaut Lake

395 High Street, PO Box 198, Conneaut Lake, PA 16316
E-mail: clboro@zoominternet.net Phone: 814.382.7749
Zoning Officer: Gary Johnson

COMMERCIAL OR MULTIPLE-FAMILY

Return a signed copy of this page to the Borough office with other required documentation.

Location of property_____	Parcel #_____
Nearest cross streets/intersections_____	
Owner name, address_____	
Phone_____	E-mail_____
Description of project_____	
Contractor name, address_____	Phone_____

Documentation to be submitted to the zoning officer (as applicable)

____ Two copies or one emailed digital copy of a site plan showing, as applicable, lot lines, structure sizes and locations, setbacks, lot access/curb cuts, landscaping/screening, sidewalks and other impervious surfaces, size and location of parking spaces and other parking and access features; travel lanes; and lighting.

____ Two sets or one emailed digital copy of stormwater management plans, with calculations, specifications, and erosion and sedimentation control measures. The stormwater management/drainage plan must be prepared by a professional engineer or other qualified person and meet the Borough's stormwater management ordinance. State and Crawford Conservation District regulations must be followed as required. Any changes to building or parking drainage or other site work involving drainage must also be submitted and approved before construction.

____ Two sets or one emailed digital copy of floodplain management plans, including elevations and flood protection measures. The lowest floor of any building must be at or above the base flood elevation. An elevation certificate showing the lowest floor level is required if there is a new building or substantial renovations to existing buildings. Obtain the base flood elevation from the zoning officer unless it's an unnumbered zone. In that case, a surveyor or professional engineer must determine the elevation and submit it for review.

Zoning permit application fee: \$30* up to project cost of \$5,000, add \$3 per each additional \$1000 of construction cost. Fee is non-refundable. Any changes made to the original application may require a new permit. Phone consultations, on-site meetings & other services may result in additional fees.

No construction activities may take place until all required permits are issued.

Applicant acknowledgment and signature

I hereby acknowledge that I understand the rules and regulations of the Borough of Conneaut Lake, that all information I submit in connection with the above-referenced project is true and correct, and I hereby agree that all applicable ordinances of the Borough of Conneaut Lake and the laws of the Commonwealth of Pennsylvania will be complied with. *\$30 application fee is non-refundable.

Signature

Date

Print name

Title