

**The Borough of Conneaut Lake
Minutes
Conneaut Lake Town Hall
September 10, 2025**

Call to Order

Council President opened the regular meeting at 7:00 p.m. and the Pledge of Allegiance was recited.

Members in Attendance:

Richard Holabaugh, Penny Monahan, Bill Eldridge, Jim Ross, Mario DeBlasio, Jeannie Trudell, John Chuey, Jim Tigri - Mayor, Kristen Barbaro – Secretary/Treasurer, Brian Leuthold – Public Works Supervisor, and Matt Jorden – Solicitor via Zoom.

Visitors present: Nate Hetrick– Fall/Halloween Street Party.

Approval of Prior Meeting Minutes:

The monthly minutes from the June meeting were presented for review and approval.

- **Motion was made by Penny Monahan and seconded by John Chuey to approve the August 13, 2025 minutes. Unanimously approved. Motion carried.**

BILLS PAID GENERAL FUND

The monthly bills were presented for review and discussion.

| <u>Name</u> | <u>Date</u> | <u>Memo</u> | <u>Amount</u> |
|---------------------------------------|-------------|--|-------------------------------|
| Capital One - Walmart | 08/14/2025 | Various Purchases | 112.18 |
| DeSantis Janitor Supply Co. | 09/03/2025 | Janitorial Supplies | 107.12 |
| Encova Insurance | 09/03/2025 | Workers' Comp. Insurance | 1,090.00 |
| Jam-Son Properties | 09/03/2025 | Janitorial Services | 200.00 |
| Janet McGrath | 08/21/2025 | Reimburse for beach supplies | 29.64 |
| Jorden Law Group | 08/14/2025 | Monthly Solicitor Fees | 526.50 |
| Kristen Barbaro | 08/21/2025 | Reimbursement for Cell Phone | 40.00 |
| Brian Leuthold | 08/21/2025 | Reimbursement for Cell Phone & Other Purchases | 299.71 |
| McGill, Power, Bell & Associates, LLP | 08/21/2025 | Tax Collector Audit | 1,800.00 |
| Meadville Tribune | 08/21/2025 | Advertising | 26.75 |
| Microbac Laboratories, Inc. | 08/14/2025 | Water Testing | 100.00 |
| | 09/03/2025 | Water Testing | 100.00 |
| Municipal Authority of Conneaut Lake | 08/14/2025 | Water | 303.95 |
| | 08/26/2025 | Water | 249.14 |
| | 09/03/2025 | Water | 124.57 |
| PA Municipal | 08/21/2025 | Signs | 82.40 |
| Ralstons | 08/14/2025 | Various Purchases | 132.03 |
| U.S. Bank Equipment Finance | 09/03/2025 | Copier Lease | 144.97 |
| VISA - TCM Bank NA | 08/15/2025 | Various Purchases | 206.79 |
| Wilkins Co. Inc. | 09/03/2025 | Alarm Monitoring | 195.00 |
| | | TOTAL | <u><u>5,870.75</u></u> |

BILLS PAID STATE FUND

| Name | Memo | Date | Amount |
|-------------------------|-----------------------|-------------|---------------|
| Unique Paving Materials | KOLD-FLO Crack Filler | 8/21/2025 | 2545.88 |

BILLS PAID CLCDC

| Name | Memo | Due Date | Amount |
|-------------|-------------|-----------------|---------------|
| None | | | |

UNPAID BILLS

| Name | Due Date | Memo | Amount |
|--------------------------------------|-----------------|------------------------|------------------|
| Jordan Law Group | | Monthly Solicitor Fees | 418.50 |
| Microbac Laboratories, Inc. | | Water Testing | 100.00 |
| | | Water Testing | 100.00 |
| Municipal Authority of Conneaut Lake | | Water | 303.95 |
| PA Municipal | | Street Signs | 119.00 |
| Ralstons | | Various Purchases | 86.86 |
| Suit-Kote | | Seal Coat | 19,599.51 |
| | | TOTAL | 20,727.82 |

- **Motion was made by Mario DeBlasio and seconded by John Chuey to pay all bills with the exception of Ralstons. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Jeannie Trudell, Y. Motion carried.**
- **Motion was made by Penny Monahan and seconded by John Chuey to pay Ralston’s Hardware bill. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Jeannie Trudell Y. Unanimously approved. Motion carried.**

Scheduled Visitors: Nate Hetrick – Fall/Halloween Street Party. A few local businesses would like to coordinate an event for October 31, 2025 from 6:00 P.M. – 10:00 P.M. They would like to shut down Water Street from 1st to 2nd Street. This would be an event for adults as well as children.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to conditionally approve the event upon an update at the next meeting that there are other businesses engaged. Unanimously approved. Motion carried.**

Reports by Standing Committees:

Public Works: Brian Leuthold said there wasn't much to report on aside from maintenance preparing for winter.

Finance: Penny Monahan reported on the Borough Assets – General Cash \$105,020.39, Capital Projects \$107,776.48 Liquid Fuels \$39,902.37, Various CD's \$118,162.19, Total Assets \$370,961.43.

Penny also stated that the Borough received a clean Tax Collector audit this month from McGill, Power, Bell.

Beach: John Chuey reported that all docks are finally rented. The Beach is officially closed but open as weather permits. The Beach Committee is going to meet to discuss dock rental increases and other issues. The bathhouse will be closed for the winter at the end of September.

Property: Health & Safety Update – Jim Ross reported that the Property Committee is looking at options and in the process of receiving quotes on updating the security of the Borough office. Mario DeBlasio stated that this subject was discussed at the Water Authority meeting as well and they are willing to share responsibility.

Crawford County SALDO Enforcement Agreement – Penny Monahan reported that Conneaut Lake has our own SALDO. The county has developed an Intergovernmental Cooperative Agreement so that if someone tries to register with the county and bypass Conneaut Lake, this gives the county the authority to turn them away, forcing the individual to go through the Borough.

- **Motion was made by Penny Monahan and seconded by Jim Ross to approve signing of the agreement. Unanimously approved. Motion carried.**

Personnel: None

Public Safety: Police & CLVFD - Total calls YTD – 1758. Total calls from August 3, 2025 – August 30, 2025 - 259. Total for Conneaut Lake – 32.

Solid Waste, Water, Sewage – Mario DeBlasio reported that they are implementing a new billing system. Also, letters have been sent out regarding rate increases.

CLCDC: Bill Eldridge gave an update on the Pedal on the Lake, volunteers gave bottled water and snacks to participants as they stopped at Town Hall.

Revitalization: Dick Holabaugh and Penny Monahan gave an update regarding the Green Light Go project.

New Business

Event Permit for Walker Run 5K – November 29, 2025.

- **Motion was made by Penny Monahan and seconded by John Chuey to approved the upcoming event. Unanimously approved. Motion carried.**

ALFA Endurance 2026 Event Permit – June 6, 2026.

- **Motion was made by John Chuey and seconded by Jim Ross to approved the upcoming event. Unanimously approved. Motion carried.**

Kiwanis Club Halloween Walk – October 25, 2025.

- **Motion was made by Penny Monahan and seconded by Jim Ross to approved the upcoming event. Unanimously approved. Motion carried.**

Old Business – None

Correspondence – Invitation to Century Building Plaques Presentation. Julia
Crawford County Borough Association Meeting – Thursday, October 16.

Crawford County Planning Agency Resolution – authorizing specific individuals as signatories.

- **Motion was made by Bill Eldridge and seconded by Mario DeBlasio to approve signing the Resolution. Unanimously approved. Motion carried.**

Public Comments – None

- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to adjourn the July meeting. Unanimously approved. Motion carried.**

The September council session was adjourned at 7:57 p.m.

Respectfully,

Kristen Barbaro
Secretary/Treasurer
Borough of Conneaut Lake