

**The Borough of Conneaut Lake  
Minutes - Amended  
Conneaut Lake Town Hall  
March 12, 2025**

**Call to Order**

Council President opened the regular meeting at 7:00 p.m. and the Pledge of Allegiance was recited.

**Members in Attendance:**

Richard Holabaugh, Penny Monahan, Bill Eldridge, Jim Ross, Mario DeBlasio, Jim Tigri - Mayor, Kristen Barbaro – Secretary/Treasurer, Brian Leuthold – Public Works Supervisor, Matt Jorden – Solicitor, John Chuey via phone.

**Members Absent:** Ryan Lang

**Visitors present:**

Colonel Dave White – Veterans Day Flag Program

Rob Magnoli – Resignation of Ryan Lang

**Approval of Prior Meeting Minutes:**

The monthly minutes from the February 2025 meeting were presented for review and approval.

- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to approve the February minutes with the requested changes made. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Ryan Lang AB. Unanimously approved. Motion carried.**

**BILLS PAID BETWEEN COUNCIL MEETINGS**

The monthly bills were presented for review and discussion.

<b><u>BILLS PAID GENERAL FUND</u></b>	<b><u>Date</u></b>	<b><u>Memo</u></b>	<b><u>Amount</u></b>
Al's Melons	2/19/25	Invoice #11239	285.90
Barbara Britton	3/6/25	Postage for bills	139.73
Brian Leuthold	2/19/25	Office Supplies	64.42
CourseVector	3/6/25	Annual Subscription	619.20
Great America Financial Services	3/6/25	Copier	94.82
H.A. Thomson Co.	3/6/25	Bond Payment for Brenda	64.00
Jam-Son Properties	3/6/25	March Cleaning Services	200.00
James M. Ruane	2/19/25	Refund of Dock Rental Fee	1,200.00
Joni L. Davis	2/19/25	Deposit Refund for Town Hall Rental	50.00
Marquette Savings Bank	2/19/25	Safe Deposit Box Rental	35.00
Municipal Authority of CL	2/19/25	Armstrong 50%	124.67
Municipal Authority of CL	3/6/25	Sewer/Water	303.95
National Fuel	2/19/25	Gas	193.37
Penn Power Co.	3/6/25	BLK LT 2 <sup>nd</sup> St, Concession, Water St & 1 <sup>st</sup> St	553.03
PSMA	2/19/25	Membership Dues	70.00
Ralstons	2/19/25	Supplies	51.76
Specialty Supply	3/6/25	Plastic Jacket for Pole	9.45
Verdantas/CT Consultants	3/6/25	Consulting Fees	4555.00
Wex Bank	3/6/25	Sheets Gas Cards	381.16

Wilkins Co. Inc.	2/19/25	Alarm System Repairs	231.95
Wilkins Co. Inc.	3/6/25	Alarm Monitoring	195.00
			9422.41

<u>BILLS PAID CLCDC FUND</u>	Date	Num	Memo	Amount
None				

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<u>BILLS PAID STATE FUND</u>	Date	Num	Memo	Amount
None				

**PAYROLL**

Source Name	Date	Number	Payroll Item	Amount
Barbaro, Kristen	2/21/25	29323	Secretary/Treasurer	967.34
Donnachie, James	2/21/25	EFT	Public Works Supervisor	998.38
Leuthold, Brian	2/21/25	29324	Public Works Supervisor	792.28
Barbaro, Kristen	3/7/25	29355	Secretary/Treasurer	908.81
Leuthold, Brian	3/7/25	29356	Public Works Supervisor	1924.89
			<b>Total</b>	<b>5591.70</b>

<u>UNPAID BILLS GENERAL FUND</u>	Invoice Date	Memo	Amount
Compass Minerals	2/23/25	Highway Salt	1489.33
DeSantis Janitor Supply Co.	2/19/25	Salt	88.32
DeSantis Janitor Supply Co.	2/28/25	Garbage Can Liners	53.12
Jorden Law Group	3/10/25	Jordan Law Group	445.50
Marquette Savings Bank	2/27/25	Loan Payment	2142.04
Meadville Tribune	3/1/25	Legal Notice	71.25
Penn Power	2/17/25	State St Traffic Signal	33.01
Penn Power	2/17/25	395 High Street Town Hall	203.29
Penn Power	2/17/25	Main Street Light	1214.02
Penn Power	2/17/25	N 3 <sup>rd</sup> Street Light	181.94
Penn Power	2/17/25	4 <sup>th</sup> Street Traffic Light	43.67
Penn Power	2/17/25	Picnic Shelter	39.35
Penn Power	2/17/25	N 3 <sup>rd</sup> Street Traffic Light	46.46
Powell's Sanitation	3/6/25	Monthly Rental	150.00
		<b>Total</b>	<b>6201.30</b>

- Motion was made by Penny Monahan and seconded by John Chuey to pay all bills with the exception of Ralston's. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Ryan Lang AB. Unanimously approved. Motion carried.

- **Motion was made by John Chuey and seconded by Mario DeBlasio to pay Ralston's Hardware bill. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Ryan Lang AB. Unanimously approved. Motion carried.**

**Visitors:** Colonel Dave White spoke about the Veterans Day Flag Program. He would like to begin with 25-50 flags and add from there. There was a general consensus to approve, therefore, it will be on the next agenda to vote on.

Rob Magnoli spoke about Ryan Lang's resignation and felt that Council needs to fill the position immediately as Ryan has not attended any meetings in a long time.

**Reports by Standing Committees:**

**Revitalization:**

Green Light Go 3<sup>rd</sup> & 4<sup>th</sup> Streets – The first reimbursement under the Green Light Go grant for this project has now been received. Bill believes that this indicates that future reimbursements will be timelier.

The preliminary designs for the ADA ramps at 3<sup>rd</sup> & 4<sup>th</sup> Street intersections have now been provided to Lindy Paving, who is the contractor for the Betterment Project that will be accomplished this year. These sidewalk ramps are required for our new planned traffic signals at these two intersections. These are being provided to the Borough at no cost which will reduce the overall cost of the traffic signal project. The remainder of the preliminary design for the new signals is presently being developed. The plan is to coordinate this with PennDOT and then advertise for bids for the work later this year.

Local Share Account – Preliminary engineering design plans are being drafted but nothing to review at this time.

The new Green Light Go (GLG) Grant for traffic signals at 1<sup>st</sup> Street – No change.

**Public Works:** Dick asked Kristen if there is any update on the Seal Coat Bid. She said there is no update as of now. Meeting coming up in April. Dick stated that he and Brian will attend that meeting.

- **Motion was made by Penny Monahan and seconded by Bill Eldridge to approve the Seal Coat Bid – Resolution 2025-1. Motion carried.**

**Finance:** Penny spoke about the amount of dock rental money received already.

**Beach:** There was discussion about the condition of the wooden docks. Mario stated that renters of the wooden docks are receiving a significant discount for those docks and therefore, are the renters responsibility to fix them.

**Property:** Nothing to report.

**Personnel:** Zoning Hearing Board vacancy – Dick stated there is still a vacancy and asked for suggestions.

**MRTO CAO:** We need to appoint the new Secretary/Treasurer as MRT CAO.

- **Penny Monahan made a motion to appoint Kristen Barbaro as the MRTO CAO. It was seconded by John Chuey. Motion carried.**

Ryan Lang Resignation

- **Motion was made by Mario DeBlasio and Seconded by John Chuey to accept Ryan Lang's resignation. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Ryan Lang AB. Unanimously approved. Motion carried.**

**Public Safety:**

The Mayor gave the police and fire call report, he noted a total of 40 calls. Police calls within the Borough consisted of 2 MVA's, 6 suspicious activities, 4 assists, 10 traffic stops, 1 alarm, 1 mental health, 1 animal lost and found, 1 theft, 1 harassment, and 11 requests for officer.

Crawford County Hazard Mitigation Plan – Penny Monahan attended the meeting and recommended to adopt a resolution for it.

- **Motion was made by Penny Monahan and seconded by Mario DeBlasio to approve the Crawford County Hazard Mitigation Plan Resolution 2025-3**

**CLCDC:**

The CLCDC submitted a grant application to the Pittsburgh Foundation for funding for the Woolly Mammoth approach sidewalk. They should be hearing a decision on that request in time for the April Borough Council meeting. If the grant is approved, construction could be done this year.

The CLCDC is planning to fund and hire a landscaping firm to clean up the rain garden beds by cutting back and removing overgrown ornamental grasses, weed the entire strip, and place new mulch down. The planting beds and the 10-12 trees around the parking lot will be included as well.

**New Business:**

**Ryan Lang's Resignation** – Dick asked council if they would like to vote at tonight's meeting or wait until the April meeting to vote. He asked the Solicitor if it would be lawful to vote tonight. Matt said it would be fine to vote. Bill Eldridge wanted to notify the public of the vacancy and accept resumes to find a qualified candidate.

Mario DeBlasio nominated Jeannie Trudell. Mario presented a Resolution for the Council to vote on.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to accept Resolution 2025-4 and appoint Jeannie Trudell to Council for the nine months remaining in this term. Roll call vote: Jim Ross N, Mario DeBlasio Y, Bill Eldridge N, John Chuey Y, Penny Monahan N, Richard Holabaugh Y, Ryan Lang AB. Mayor Tigri was asked to break the tie. He voted yes.**

**Review Resolution 2021-4:** Dick Holabaugh made a suggestion that all upcoming projects be clearly communicated to the entire council and not just to Bill Eldridge. If Bill receives information, it should be simultaneously communicated to the entire council. This will eliminate any questions or allegations of what is happening with the project. Dick asked that any pertinent information communicated to Kristen be shared with council immediately. That way, if there are questions or concerns, they be communicated to Dick and not Kristen. Dick asked Bill for his input on this discussion. Bill stated that in the past there were decisions that had to be made on very short notice because of time constraints and deadlines pertinent to funding.

**Ice Fishing Tournament:** Firemans Beach, March 15, 2025

- **Motion was made by Mario DeBlasio and seconded by John Chuey. Motion passed.**

**Crawford County Boroughs Association Meeting/Dinner:** April 17, 2025, St. Peter's Social Hall, Conneautville, PA. Dick reminded council that reservations are due April 8, 2025 to Kristen.

**Memorial Day Celebration at Memorial Park:** Sponsored by Kiwanis Club May 31, 2025

- **Motion was made by Jim Ross and seconded by John Chuey. Motion passed.**

**Old Business** - None

**Correspondence** - None

**Public Comments:** None

**The council March session was adjourned at 8:30 p.m.**

Respectfully submitted,

Kristen Barbaro  
Secretary/Treasurer  
Borough of Conneaut Lake