

**The Borough of Conneaut Lake
Minutes
Conneaut Lake Town Hall
July 9, 2025**

Call to Order

Council President opened the regular meeting at 7:00 p.m. and the Pledge of Allegiance was recited.

Members in Attendance:

Richard Holabaugh, Penny Monahan, Bill Eldridge, Jim Ross, Mario DeBlasio, Jeannie Trudell, John Chuey, Jim Tigri - Mayor, Kristen Barbaro – Secretary/Treasurer, Matt Jorden - Solicitor.

Visitors present: Brian Gildea & DJ Craven (Alfa Indurance) – Update on Triathlon. They would like to book the event for next year

Jim Tubbs, 10784 Sergent St., Conneaut Lake – Discussion to Reinstate Project Manager

Dennis Finton, 324 Meadow St., Meadville - Discussion to Reinstate Project Manager

Robin Moss, 11754 South Shore, Conneaut Lake – Discussion to Reinstate Project Manager

Laura Zill, 250 High, St., Conneaut Lake – Addressing the letter that Conneaut Lake Residents Received

Rodney & Louise May – 10659 Center Ave., Conneaut Lake – Discussion to Reinstate Project Manager

Anita Smith – 9203 Gehrton Rd., Conneaut Lake – Discussion to Reinstate Project Manager

Jack Greaf – Quickly Lane, Conneaut Lake - Discussion to Reinstate Project Manager

Approval of Prior Meeting Minutes:

The monthly minutes from the June meeting were presented for review and approval.

- **Motion was made by Penny Monahan and seconded by John Chuey to approve the minutes with corrections. Unanimously approved. Motion carried.**

BILLS PAID GENERAL FUND

The monthly bills were presented for review and discussion.

<u>Name</u>	<u>Memo</u>	<u>Due Date</u>	<u>Amount</u>
Budget Carpet Cleaning	Town Hall Carpet Cleaned	6/25/25	480.00
Encova Insurance	Worker’s Comp. Premium	6/25/25	1090.00
Fine Print	Brian Business Cards	6/26/25	29.95
	Armstrong bill – ½		
Municipal Authority of CL	telephone/internet	6/28/25	124.57
National Fuel	Gas	6/28/25	139.64
Selective Insurance	General Liability Premium	7/1/25	17,625.00
Jorden Law Group	Attorney Fees	6/25/25	1,207.08
Jam-Son Properties	Janitorial Services	7/1/25	240.00
Penn Power	Electric	6/30/25	607.16
State Chemical Solutions	Public Works Supplies	6/23/25	478.15
Suit-Kote Corporation	Cold Patch	6/23/25	403.88
Wilkins Co., Inc.	Alarm Monitoring	6/23/25	195.00
		TOTAL	22,620.43

BILLS PAID STATE FUND

Name	Memo	Due Date	Amount
Penn Power	Electric		1,214.02

BILLS PAID CLCDC

Name	Memo	Due Date	Amount
Fuller Building Group		7/15/25	1,650.00

UNPAID BILLS

Name	Memo	Due Date	Amount
Conneaut Lake Regional Police Dept.	Quarterly Payment	7/30/25	32,000.00
DeSantis Janitor Supply CO.	Janitorial Supplies	7/14/25	59.30
		7/31/25	140.06
		8/6/25	204.01
Gary Johnson	Mileage	7/17/25	143.00
Jam-Son Properties	Janitorial Services	8/1/25	200.00
MM Traffic Consulting, LLC	Consulting Services	7/17/25	300.00
Municipal Authority of CL	Water	7/17/25	303.95
National Fuel	Gas		105.87
Penn Power	Electric		987.88
			32.75
PLP CO.	Paving Lines	7/7/25	825.00
Tri-County Industries	Trash Service	7/11/25	105.00
U.S. Bank Equipment Finance	Copier Contract	7/11/25	133.79
		TOTAL	35,540.61

- **Motion was made by Mario DeBlasio and seconded by Jeannie Trudell to pay all bills with the exception of Ralstons. Roll call vote: Jim Ross N, Mario DeBlasio Y, Bill Eldridge N, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Jeannie Trudell, Y. Motion carried.**

Reports by Standing Committees:

Public Works: Brian Leuthold was absent from the meeting so Dick Holabaugh gave an update on behalf of Brian. Presently, Brian is working on filling potholes and cracks around town in preparation for seal coating. Dick also reported that Council will need to address storm water management soon because there is a tremendous amount of flooding in the Borough.

Finance: Penny Monahan reported on the Borough Assets – General Cash \$126,905.46, Capital Projects \$88,837.29, Liquid Fuels \$42,430.14, Total Assets \$376,335.08 including various CD’s.

Tax Collector Resolution 6-2025– Sets the fees for the year.

- **Motion was made by Mario DeBlasio and seconded by Jim Ross to approve Resolution 6-2025. Unanimously approved. Motion carried.**

Tax Collector Audit – Dick Holabaugh and Penny Monahan deferred to Solicitor Matt Jorden for explanation. Matt said he reviewed the Borough code and it does require an annual audit on all accounts that the Borough is concerned with, including the tax collector and that the tax collector is specifically named for an annual audit. He stated that it is ultimately up to Council whether they choose to comply with that, but it would be in their best interest.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to schedule the tax audit that had been previously put on hold. Unanimously approved. Motion carried.**

Beach: John Chuey reported that there are still a few docks available. Jim Ross reported that 2N, 9S & 9N, as well as 5N were still available, but that one of them was pending payment.

Dick Holabaugh stated that there was a tremendous amount of garbage after July 4th weekend down at the beach and that Council may want to consider an larger dumpster for that weekend in the future.

Property: Health & Safety – Jim Ross updated Council on the costs involved to purchase a difibulator which Council would have to approve an initial investment of approximately \$3,000.00 for the equipment and training. Ongoing expenses would be \$300.00 – \$400.00 annually. Dick Holabaugh reminded everyone that the ambulance service is very close by and they have many difibulators if need be.

Penny Monahan reported on Wilkins looking into updating the security system as it is considerably old and to add additional security for the safety of the people working in the building. She will update Council at the next meeting.

Personnel: Nothing to report.

Public Safety: Mayor Tigri reported that Chief Gary Shidelmantle is now the full time Chief.

Total calls YTD – 1174. Total calls from June 1 – June 28th – 237. Total for Conneaut Lake – 58.

Police & CLVFD - Dick Holabaugh discussed the Agreement to provide police services to Linesville Borough. Their contract will be up at the end of this year. The agreement includes the remainder of this year and then next year. Bill Eldridge suggested that the matter be tabled until next month in order to have time to review the Agreement.

- **Motion was made by Mario DeBlasio and seconded by Bill Eldridge to table the discussion for one month. Unanimously approved. Motion carried.**

Penny Monahan made the suggestion of holding a special meeting in order to decide whether or not to approve the contract.

Solid Waste, Water, Sewage - Mario DeBlasio discussed a significant rate increase in the water/sewer bills for the borough residents.

CLCDC: Bill Eldridge reported that the Summer Concert Series will begin July 10, 2025.

Bill Eldridge also reported that the CLCDC along with the Penn State Master Gardeners installed a “what is a rain garden” plaque in the rain garden near the picnic pavilion.

Revitalization: 3rd & 4th Street engineering plans need to be reviewed by council and sent to PennDOT for approval.

Motion was made by Jim Ross and seconded by Bill Eldridge to fully reinstate Bill as Project Manager. Roll call vote: Jim Ross Y, Mario DeBlasio N, Bill Eldridge Y, John Chuey N, Penny Monahan N, Richard Holabaugh N, Jeannie Trudell, N. Motion failed.

New Business – Conneaut Lake Area Historical Society Car Show, July 12, 2025.

- **Motion was made by Mario DeBlasio and seconded by Jim Ross to approve the car show. Unanimously approved. Motion carried.**

Liberty the Second, August 9, 2025.

- **Motion was made by Penny Monahan and seconded by Mario DeBlasio to approve the event. Unanimously approved. Motion carried.**

Conneaut Lake Sportsman’s Association 40th Annual Fishing Contest, September 6, 2025

- **Motion was made by John Chuey and seconded by Bill Eldridge to approve the event. Unanimously approved. Motion carried.**

Old Business – None

Correspondence – None

Public Comments - None

- **Motion was made by Mario DeBlasio and seconded by Jim Ross to adjourn the July meeting. Unanimously approved. Motion carried.**

The council July session was adjourned at 8:43 p.m.

Respectfully submitted,

Kristen Barbaro
Secretary/Treasurer
Borough of Conneaut Lake