

**The Borough of Conneaut Lake
Minutes
Conneaut Lake Town Hall
February 12, 2025**

Call to Order

Council President opened the regular meeting at 7:00 p.m. and the Pledge of Allegiance was recited.

Members in Attendance:

Richard Holabaugh, Penny Monahan, Bill Eldridge, Jim Ross, Mario DeBlasio, Jim Tigri - Mayor, Kristen Barbaro – Secretary/Treasurer, Matt Jordan – Solicitor, John Chuey via phone.

Members Absent: Ryan Lang

Visitors present:

DJ Craven - Triathalon
Julia Catalano – Paddle Fest

Approval of Prior Meeting Minutes:

The monthly minutes from the January 2025 meeting were presented for review and approval.

- **Bill Eldridge made a request that the January meeting minutes be changed to identify the name of the committee that is being reported on and the name of the person providing the report to the public.**
- **Motion was made by Mario DeBlasio and seconded by John Chuey to approve the January minutes with the requested changes made. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Ryan Lang AB. Unanimously approved. Motion carried.**

Authorization to Pay Bills:

The monthly bills were presented for review and discussion.

<u>BILLS PAID GENERAL FUND</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Amount</u>
Desantis Janitor Supply	1/14/25	29296	Salt	132.24
Garland's Garage	1/14/25	29286	Dump Truck Repairs	28.50
Great American Financial	1/14/25	29287	Copier Contract	107.33
Marquette Savings Bank	1/14/25	EFT	Loan Payment	2142.04
Meadville Tribune	1/14/25	29288	Advertisement	289.50
Municipal Authority of CL	1/14/25	29289	Sewer/Water	303.95
Napa Superior Auto Supply	1/23/25	29297	Dexron III for Dump Truck	236.43
National Fuel	1/15/25	29293	395 High Street	175.89
National Fuel	1/23/25	29298	170 N. 3 rd Street	57.59
Penn Power	1/23/25	29299	Multiple Locations	1018.39
Powell's Sanitation Service	1/14/25	29291	Monthly Rental	190.00
Tri-County Industries	1/14/25	29292	Service Period 2/1 – 4/30	105.00
Joni Davis	1/15/25	29294	Rental Refund	50.00
Compass Materials	1/23/25	29296	Bulk Hwy Course W/YPS	<u>1563.17</u>
				6400.03

BILLS PAID CLCDC FUND
None

Date

Num

Memo

Amount

0

BILLS PAID STATE FUND

Date

Num

Memo

Amount

Penn Power

2/5/25

228

Main Street Lights

987.88

PAYROLL

Source Name	Date	Number	Payroll Item	Amount
Barbaro, Kristen	1/10/2025	29281	Secretary	876.22
Braden, Brenda	1/10/2025	EFT	Secretary	965.77
Donnachie, James	1/10/2025	EFT	Street Commissioner	2302.36
Morian, Christine	1/10/2025	29283	Secretary	146.32
Barbaro, Kristen	1/24/2025	29295	Secretary	967.34
Braden, Brenda	1/24/2025	EFT	Secretary	171.12
Donnachie, James	1/24/2025	EFT	Street Commissioner	1957.66
Barbaro, Kristen	2/7/2025	29302	Secretary	876.22
Braden, Brenda	2/7/2025	EFT	Secretary	278.09
Britton, Barbara	2/7/2025	29304	Tax Collector	27.87
Donnachie, James	2/7/2025	EFT	Street Commissioner	1775.55
Johnson, Gary	2/7/2025	29305	Zoning Officer	228.76
				<u>7386.79</u>

UNPAID BILLS GENERAL FUND

Invoice Date

Memo

Amount

Compass Minerals	2/23/25	Highway Salt	1,489.33
DeSantis Janitor Supply Co.	2/19/25	Salt	88.32
Desantis Janitor Supply Co.	2/28/25	Garbage Can Liners	53.12
Jorden Law Group	3/10/25	Borough Meeting	445.50
Marquette Savings Bank	2/27/25	Loan Payment	2,142.04
Meadville Tribune	3/1/25	Legal Notice	71.25
Penn Power	2/17/25	State St Traffic Signal	33.01
Penn Power	2/17/25	395 High Street Town Hall	203.29
Penn Power	2/17/25	Main St Street Light	1,214.02
Penn Power	2/17/25	N 3 rd Street Light	181.94
Penn Power	2/17/25	4 th St Traffic Light	43.67
Penn Power	2/17/25	Picnic Shelter	39.35
Penn Power	2/17/25	N 3 rd St Traffic Light	46.46
			6051.30

- **Motion was made by John Chuey and seconded by Mario DeBlasio to pay all bills with the exception of Ralston's. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Ryan Lang AB. Unanimously approved. Motion carried.**
- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to pay Ralston's Hardware bill. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Ryan Lang AB. Unanimously approved. Motion carried.**

Visitors

DJ Craven spoke about the upcoming Triathalon

Julia Catalano spoke about the Paddle Fest

- **Motion was made by Mario DeBlasion and seconded by Bill Eldridge to approve the Paddle Fest. Motion carried.**

Standing Committees:

Community Action

Revitalization Update – Bill Eldridge reported on 3 Grant Funded Borough projects as follows:

Green Light Go 3rd & 4th Streets – Bill stated that he believes we are still waiting for our first reimbursement of \$12,565.86 into the Borough Green Light Go account. He asked Kristen to confirm this, and she did. Previously, we experienced a long proessing time for these reimbursements to start flowing. He has been informed that the payments is approved but we are waiting for the finance section to make the payment.

Local Share Account – Preliminary engineering design plans are being drafted but nothing to review at this time.

The new Green Light Go (GLG) Grant for traffic signals at 1st Street – No change.

Public Works: Dick asked Kristen if there is any update on the Seal Coat Bid. She said there is no update as of now. Meeting coming up in April.

Received second load of salt because of all of the snow this year.

Street paving project from Vernon Twp through Coneaut Lake will be 4 days a week – not Friday, Saturday, Sunday.

Finance: Penny spoke about the amount of dock rental money received already.

Beach: John Chuey stated the beach needs new Bouys. Proposed that we purchase three this year and the rest next year.

- **Motion was made by Mario DeBlasio and seconded by Jim Ross to purchase three bouyes. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Ryan Lang AB. Unanimously approved. Motion carried.**

Property: Planning Commission meeting results and recommendation. The recommendation to Council is to make no further plans for the Dollar General development.

- **Motion was made by Penny Monahan and seconded by Jim Ross. Motion carried.**

Personnel:

Zoning Hearing Board vacancy – Dick stated there is still a vacancy and asked for suggestions.

Hiring Public Works employee – Jim Ross introduced Brian Leuthold as the new Public Works employee and stated that he had the most relevant qualifications for the position.

Bill Eldridge asked if Jim Ross made it clear the chain of command to Brian. Jim stated that he is to report to Dick Holabaugh and if anyone comes to Brian directly, he is to go to Dick for approval.

- **Motion was made by Mario DeBlasio and seconded by Jim Ross to hire Brian Leuthold as new Public Works employee. Motion carried.**

Jim Ross spoke about the \$500,000 bond required for the Secretary. He was able to secure this bond and asked for a motion to pay the bond premium.

- **Motion was made by Jim Ross and seconded by Mario DeBlasio**
- **Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Ryan Lang AB. Unanimously approved. Motion carried.**

Public Safety:

The Mayor James Tigri introduced a new Regional Police Force Officer Landon Caldwell.

The Mayor gave the police and fire call report, he noted at total of 109 calls with 35 calls in the Borough. Police calls within the Borough consisted of 1 MVA's, 5 suspicious activities, 4 assists, 13 traffic stops, 2 alarms, 1 disturbance, 1 mental health, 1 animal lost and found, 1 theft, 2 domestic, 0 parking complaint, 0 criminal mischief, 2 animal complaints, 1 harrasment, and 2 requests for officer.

CLCDC:

Bill Eldridge – CLCDC would like to make a new improvement which would be a sidewalk to the Wooly Mammoth statue that would be ADA compliant. CLCDC would apply for grant funds and fund the rest.

- **Bill Eldridge made a motion that council approve that the CLCDC can proceed with plans and Jim Ross seconded. Motion carried.**

New Business

Conneaut Lake Area Business Association – Festival of the Arts, July 5 & 6, 2025 - Memorial Park and first block of South 2nd Street.

Conneaut Lake Area Business Association – Pumpkin Fest Related, October 10, 11 & 12, 2025 - Fireman's Beach, Memorial Park, Line Street, first block of South 2nd Street and Townhall.

- **Motion Made by Penny Monahan and seconded by Mario DeBlasio for both events. Motion Carried**

Kiwanis Club Easter Egg Hunt – April 19, 2025

Kiwanis Club Color Run – June 21, 2025 - Fireman's Beach

- **Motion by Penny Monahan and seconded by John Chuey for both events. Motion Carried**

Old Business - None

Correspondence - None

Public Comments:

David Pierce spoke about notices given to he and his wife in the past from the Borough. Dick asked who signed these notices and David and Nichole Pierce could not identify who signed. Their concern is why they have been given notices but the people across the street in violation of zoning ordinances have not been given. Dick said we would look into these notices.

Penny asked for details of these notifications. The Pierce's said they would find the notices and give them to Penny.

- **Motion by Penny Monahan to go in to executive session at 8:41 for legal matters. Motion second by Jim Ross. Ryan Lang AB. Unanimously approved. Motion carried.**
- **Motion by Mario DeBlasio at 9:02 p.m. to close the executive session. Motion second by Jim Ross. Ryan Lang AB. Unanimously approved. Motion carried.**

- **Motion made by Mario DeBlasio to report Councilman Eldridge to Attorney General for failure to get approval from council for the Second Street change order. Motion failed from lack of a second.**
- **Motion made at 9:05 to adjourn by Penny Monahan seconded by John Chuey.**

The council February session was adjourned at 9:05 p.m.

Respectfully submitted,

Kristen Barbaro
Secretary/Treasurer
Borough of Conneaut Lake