

**The Borough of Conneaut Lake
Minutes
Conneaut Lake Town Hall
August 13, 2025**

Call to Order

Council President opened the regular meeting at 7:00 p.m. and the Pledge of Allegiance was recited.

Members in Attendance:

Richard Holabaugh, Penny Monahan, Bill Eldridge, Jim Ross, Mario DeBlasio, Jeannie Trudell, John Chuey, Jim Tigri - Mayor, Kristen Barbaro – Secretary/Treasurer, Brian Leuthold – Public Works Supervisor, and Matt Jorden – Solicitor via Zoom.

Visitors present: DJ Craven (Alfa Indurance) – Update on Triathlon. DJ requested to have the event again.

Approval of Prior Meeting Minutes:

The monthly minutes from the June meeting were presented for review and approval.

- **Motion was made by Penny Monahan and seconded by John Chuey to approve the July 9th and July 16th minutes. Unanimously approved. Motion carried.**

BILLS PAID GENERAL FUND

The monthly bills were presented for review and discussion.

<u>Name</u>	<u>Date</u>	<u>Memo</u>	<u>Amount</u>
Marquette Savings Bank	07/11/2025	Loan Payment	2,142.04
Carter Lumber	07/15/2025	Supplies	42.88
Cintas Fire Protection	07/15/2025	Annual Fire Extinguishers Inspection	493.45
Crawford Co. Treasurer	07/15/2025	PC bill printing & shipping	76.39
DeSantis Janitor Supply Co.	08/05/2025	Various Supplies	76.31
Harned Oil	07/15/2025	65370U &/or 73563V	76.14
Jam-Son Properties	08/05/2025	Janitorial	200.00
Jorden Law Group	07/21/2025	Solicitor Fees	783.00
Microbac Laboratories, Inc.	08/05/2025	Water Testing	300.00
Penn Power Co.	07/21/2025	Electric	697.58
	08/05/2025	Electric	1,053.92
PSATS	07/15/2025	Balance due from Conference	161.00
Ralstons	07/15/2025	Various Purchases	257.24
Verdantas	07/21/2025	Consulting Fees	8,463.00
	08/05/2025	Consulting Fees	600.00
Capital One – Walmart	7/17/2025	Various Supplies	116.27
Wex Bank – Sheetz	7/23/2025	Fuel	276.35
		TOTAL	15,815.57

BILLS PAID STATE FUND

<u>Name</u>	<u>Memo</u>	<u>Due Date</u>	<u>Amount</u>

BILLS PAID CLCDC

<u>Name</u>	<u>Memo</u>	<u>Due Date</u>	<u>Amount</u>

UNPAID BILLS

<u>Name</u>	<u>Due Date</u>	<u>Memo</u>	<u>Amount</u>
A&MP Electric, Inc.	08/25/2025		175.00
Capital One - Walmart	08/13/2025		112.18
Jorden Law Group	08/18/2025		526.50
Microbac Laboratories, Inc.	09/06/2025		100.00
Municipal Authority of Conneaut Lake	08/21/2025		303.95
Ralstons	08/21/2025		132.03
VISA - TCM Bank	08/09/2025		206.79
		TOTAL	1,556.45

- **Motion was made by John Chuey and seconded by Jim Ross to pay all bills with the exception of Ralstons. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Jeannie Trudell, Y. Motion carried.**
- **Motion was made by John Chuey and seconded by Jim Ross to pay Ralston’s Hardware bill. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh ABSTAIN, Jeannie Trudell Y. Unanimously approved. Motion carried.**

Scheduled Visitors: DJ Craven spoke about wanting to schedule next years’ triathlon at Fireman’s Beach. He requested June 6, 2026. John Chuey stated that they cannot block off the entrance, exit, and boat launch as there must be access for the dock renters. Richard Holabaugh suggested that the Beach Committee meet with DJ and his committee to work out the details to make the event acceptable for everyone.

Reports by Standing Committees:

Public Works: Brian Leuthold reported that the seal coat project was finished and looks good.

Crack Sealing Pump and KOLD-FLO – Richard Holabaugh stated that this was not budgeted for 2025 and suggested that it be put in the 2026 budget. There was discussion of whether or not to use Liquid Fuels money to go ahead and purchase the equipment due to the fact that Brian is able to get the pump for free and the product at a reduced rate.

- **Motion was made by Mario DeBlasio and seconded by Bill Eldridge to approve the purchase of the Crack Sealing Pump and 3 barrels of KOLD-FLO up to \$2,500.00. Roll call vote: Jim Ross Y, Mario DeBlasio Y, Bill Eldridge Y, John Chuey Y, Penny Monahan Y, Richard Holabaugh Y, Jeannie Trudell Y. Unanimously approved. Motion carried.**

Finance: Penny Monahan reported on the Borough Assets – General Cash \$98,423.75, Capital Projects \$107,776.48, Liquid Fuels \$42,448.25, Various CD's \$118,162.19, Total Assets \$366,810.67.

Tax Collector Audit – Waiting to receive the final Audited Statement.

Beach: John Chuey reported that we are still trying to rent the remaining three docks, but there has been interest. There was a long discussion about how to rent the remaining docks.

- **Motion was made by Mario DeBlasio and seconded by Bill Eldridge to offer anyone on the waiting list slip 9S and 9N if they pay \$950.00 now, they'll have the dock for free next season. Unanimously approved. Motion carried.**

Restrooms at Fireman's Beach – Borough Council Solicitor Matt Jorden had been asked by council to review the legalities regarding transgender people using bathrooms of the sex they identify with. In Pennsylvania, it is considered unlawful sex discrimination to force people to use public restrooms based on sex assigned at birth. Therefore, the Borough would likely face serious constitutional issues.

Property: Health & Safety Update – Penny Monahan reported that Wilkins Security quoted \$6,105.00 to update our security system which would include additional security for Julie and Kristen to have a panic button. Jim Ross agreed to look in to other options that won't be so expensive.

There was discussion whether or not to spend the money to seal coat the beach parking lot.

- **Motion was made by Mario DeBlasio and seconded by John Chuey to approve seal coating the beach parking lot in 2026. Unanimously approved. Motion carried.**

Personnel: Financial Requirement and MMO for Pension Plan – Kristen Barbaro had received the MMO which is required to be presented and approved at a council meeting. No action needs taken currently as state aid comes from the Auditor General to help fund the Pension Plan. The amount is determined from the AG385 report. Last year, the Borough received \$12,711.02 in aid.

- **Motion was made by Penny Monahan and seconded by Jim Ross to approve the Financial Requirement and MMO for the pension plan. Unanimously approved. Motion carried.**

Public Safety: Police & CLVFD - Total calls YTD – 1499. Total calls from June 29 – August 2, 2025 - 325. Total for Conneaut Lake – 72.

Solid Waste, Water, Sewage – Mario DeBlasio reported that over the past twelve months, the Municipal Authority has lost over \$100,000. Because of this loss, there will be a significant rate increase.

CLCDC: The CLCDC is working to complete the design for the ADA compliant sidewalk at Fireman’s Beach that will connect the existing sidewalk to the Wooly Mammoth Sculpture. They hope to have the final drawings for Council’s approval by next month’s Council Meeting.

The CLCDC is asking Council’s permission to open the Town Hall for participants to use the restroom during their Pedal the Lakes Bike Ride.

- **Motion was made by Jim Ross and seconded by Bill Eldridge to open Town Hall. Unanimously approved. Motion carried.**

Revitalization: Richard Holabaugh reported that Marty McKinney is working with Samer Awadallah from Verdantes to complete the plans for 3rd and 4th Streets so that they can go to PennDOT for approval.

New Business – None

Old Business – Mario DeBlasio wanted to know what is being done about enforcing the zoning codes. There was some debate on whether it should be Gary Johnson, the Zoning Officer for the Borough, or whether it should be the police.

Correspondence – None

Public Comments – Richard Holabaugh asked Jean Shanley to report on how Paddlefest went. Jean reported that everything went very well and they had a great turnout.

- **Motion was made by Mario DeBlasio and seconded by Penny Monahan to adjourn the July meeting. Unanimously approved. Motion carried.**

The council August session was adjourned at 8:58 p.m.

Respectfully,

Kristen Barbaro
Secretary/Treasurer
Borough of Conneaut Lake